



ଓଡିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ,
ନିମିନା, ଆସ୍କା, ଗଞ୍ଜାମ



ODISHA ADARSHA
VIDYALAYA
NIMINA



BLOCK - ASKA, DIST – GANJAM, ODISHA, PIN – 761122

UNDER DEPARTMENT OF S & ME, GOVT. OF ODISHA, AFFILIATED TO CBSE NEW DELHI.

UDise code– 21190110308 Affiliation No-1520185 School No.- 17271E-mail: aska@oav.edu.in -06822291095

Letter No: 1689/OAV/NIMINA/2025

Date:- 22/10/2025.

Instructions for Applicants

1. This advertisement is issued to fill up the posts of other than KGBV Type – IV Girls Hostel of the Odisha Adarsha Vidyalaya, Nimina, Aska for smooth running of the hostel pursuant to the guidelines issued vide OAV letter No.4023/OAVS dated 07.08.2025. As per the guidelines the applications are invited from eligible candidates for the following posts for engagement in different categories of post in other than KGBV Type – IV Girls Hostel of the Odisha Adarsha Vidyalaya, Nimina, Aska of Ganjam District to start functioning in 2025-26. Posts will be filled up by the eligible candidate through a selection process headed by the Collector-cum-Chairman, OAVs, Ganjam on merit basis /experience basis & interview as indicated against the posts.
2. Type of engagement:- contractual
3. Duration of the engagement :-For one year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

Educational Qualification/Selection Criteria for different posts in other than KGBV Type – IV Girls Hostel of Odisha Adarsha Vidyalaya, Nimina, Aska , Ganjam 2025-26

Sl. No	Name of the Post	No. of posts	Gender/ Age on 31.01.2025	Educational Qualification	Consolidated Monthly remuneration	Process of selection	Remarks
1	Warden	1	Female / 30 to 60 years	BA/B.SC	21,175 /-	Career Marking percentage	1. Preference shall be given to the local candidates preferably from the block area, where the Hostel of OAV is located. If not available then from the other block of this district will be considered. 2.If any in-service Female teacher of OAV is willing to discharge the duties of a warden in addition to her duties she may be paid a monthly honorarium of Rs.3000/- in addition to his salary. But she must have to stay in the hostel even during the night hours. 3. Retired female teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the

							engagement may be engaged as warden.
2	Chowkidar-cum-sweeper	1	Male 21 to 32 years	HSC	7,500/-	Matric marking percentage	Preference shall be given to local candidates. If candidates are not available in that locality, then blocks will be taken as a unit. In case of non-availability of eligible Candidates, candidates from other blocks of this district will be considered.
3	Head Cook	1	Female 30 to 40 years	Persons having cooking experience. Higher qualification is no bar	9,000/-	Experience & Interview	Well conversant to use of LPG. Preference shall be given to local candidates where Hostel is located will be engaged. If candidates are not available in that locality, then blocks will be taken at a unit.
4	Assistant Cook	2	Female 21 to 30 years	Persons having cooking experience. Higher qualification is no bar.	6,750/-	Experience & Interview	Familiar with the use of LPG. Preference shall be given to local candidates, where Hostel is located will be engaged. If candidates are not available in that locality, then blocks will be taken as a unit.

Documents to be attached (Self-attested Xerox copy only)

- Three copies of recent colored passport size photograph,
- Voter ID/PAN Card/Aadhar Card/Any other authenticated ID Proof,
- Matric Certificate & Mark Sheet,
- Intermediate (+2/12th) Certificate & Mark Sheet,
- Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet,
- Residential/Nativity Certificate by the competent authority,
- Any authenticated age proof certificate (for Head cook & Asst. Cook only)
- Experience certificate

The application form completed in all respect along with relevant enclosure may be submitted to the **District Education office, Ganjam, Giriroad, Berhampur, PIN-760003** in a closed envelop super scribed "**Application for the post of WARDEN/HEAD COOK/ASST. COOK/ CHOWKIDAR-CUM- WATCHMAN of Aska block for the other than KGBV Type - IV Girls' Hostel.**" through Registered /Speed post only.

The last date of receiving application forms is **07/11/2025** . Applications received after the due date shall not be entertained.

Durgodhan Das
Principal
Odisha Adarsha Vidyalaya,
Nimina, Aska, Ganjam