



OREDA LIMITED

(Under the Department of Energy Government of Odisha)

(CIN No: U35105OD2024SGC045786)

(ISO 9001:2008/ ISO 14001:2004)

S/59, MANCHESWAR INDUSTRIAL ESTATE

BHUBANESWAR-751010, ODISHA

Website: www.oredaodisha.com E-mail: ceoreda@oredaorissa.com

Advt. No.: 4369

Date: 18/09/2025


Advertisement

OREDA Limited has been formed as a wholly-owned Govt. of Odisha company registered under the Companies Act, 2013 to promote research, development and popularization of non-conventional and renewable sources of energy in the State of Odisha.

OREDA Limited intends to engage one full-time Company Secretary, who shall take care of the Secretarial & legal functions and he/she shall also be the Compliance Officer and the Key Managerial Personnel (KMP) of the Company as per the provisions of Section 203 of the Companies Act, 2013, on tenure basis with a consolidated monthly remuneration for a period of two years only, not extendable for a further period.

Sl. No	Name of the Post	No. of posts	Basic Eligibility	Monthly consolidated Remuneration
1	Company Secretary & Compliance Officer	01	<p>Qualifications:</p> <p>Member of the Institute of Company Secretaries of India, New Delhi.</p> <p>Experience:</p> <p>Minimum 7-8 years of post qualification working experience as a Company Secretary in a public limited Company/ Central PSU/State PSU. Preference will be given to those candidates, who are currently working as a Company Secretary of a PSU/Corporation/SPV Company of Govt. of Odisha.</p>	Maximum consolidated monthly remuneration not exceeding Rs.1,00,000/- per month commensurate with the work experience of the candidate.

The interested candidates may send their C.V. through e-mail to **ceoreda@oredaorissa.com** and hard copy addressed to **C.E.O. OREDA Limited, S/59, Mancheswar Industrial Estate, Bhubaneswar-751010, Odisha**, so as to reach by dated 08.10.2025. The date and the time for walk in interview will be intimated separately. No TA/DA will be paid for appearing in the walk-in-interview. Candidate should produce all the original documents including experience certificate and two passport size photographs along with one set of photocopies of testimonials at the time of walk-in-interview. No interim correspondence will be entertained. Canvassing any form will be a disqualification and OREDA Limited reserves the right either to cancel the notification or increase the number of posts; including devising in its own method in selecting the candidates.


18.09.2025

Director & Chief Executive Officer