



Advt No.HR/02/2023

Dated.

**ADVERTISEMENT FOR THE POST OF SENIOR ECONOMIST/ PR CONSULTANT/
STATISTICIAN ON CONTRACTUAL BASIS**

GRIDCO Limited (GRIDCO), a wholly owned Government of Odisha Undertaking, is engaged in the business of Bulk Purchase of Electricity from various generators located in & outside Odisha and supply of Power in bulk to Distribution Companies inside the State & trade of surplus power to outside the states. It is also a Deemed Trading Licensee under 5th Proviso to Section 14 of the Electricity Act, 2003. GRIDCO also holds 49% stake in DISCOMs in Odisha on behalf of Government of Odisha. Considering the vital position that GRIDCO plays in respect of power supply to the State, the Government of Odisha has notified GRIDCO as the “State Designated Entity” (SDE) for execution of Power Purchase Agreements (PPAs) with generating companies for purchase of power on behalf of the State of Odisha.

The Corporation invites application for the following posts on contractual basis for its Corporate Office at Bhubaneswar, from the professionals with excellent performance track record.

1.A. QUALIFICATION & AGE:

Name of the Post	No. of Vacancy	Qualification	Age (As on 01.04.2023)
Senior Economist	1	Post Graduate in Economics, Finance Management or equivalent from a recognized university/ institute with computer proficiency.	Maximum age: 51 years
PR-Consultant	1	Graduate with two years PG Diploma in Journalism and Mass communication with Computer proficiency.	Maximum age: 48 years
Statistician	1	A bachelor's degree or master's degree in an applicable subject like statistics, mathematics, economics or its equivalent from a recognised university/ institute with computer proficiency.	Maximum age: 38 years

A. POST QUALIFICATION EXPERIENCE:

SL. NO.	POST / GRADE	YEARS OF POST QUALIFICATION RELEVANT EXPERIENCE AT EXECUTIVE LEVEL
1	Senior Economist	He/ She should have at least 09 years of relevant Post qualification experience in financial analysis/ regulatory affairs as an Economist in any Government/ State PSU/ Central PSU/ other Corporate House of repute or any other incorporated Company. Experience in Power Sector shall be an added advantage.
2	PR-Consultant	He/ She should have at least 05 years of relevant Post qualification experience as PR Officer in any Government/ State PSU/ Central PSU/ other Corporate House of repute or any other incorporated Company.
3	Statistician	He/ She should have at least 01 year relevant Post Qualification experience as Statistician in any Government/ State PSU/ Central PSU/ other Corporate House of repute or any other incorporated Company.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

I. Senior Economist:

The selected candidate will be required to work as Senior Economist in GRIDCO Ltd. His/her duties will entail, but would not be limited to the following:

- a. Analysis of Cost parameters and Preparation of Revenue requirement and Tariff applications.
- b. Formulation of Cost Based Tariffs
- c. Business Planning
- d. Design and filling up various formats (Finance and Power Procurement etc.) pertaining to preparation of Revenue Requirement and Tariff
- e. MIS, Analysis and comparison of Inter State tariff
- f. Demand Estimation
- g. Business/ Economic Research Studies
- h. Preparation of documents on Performance review and Presentation of the data of the Utility in the Commission
- i. Creation and Maintenance of Computerized data Base
- j. Coordination with Regulatory Commission and govt. etc.

II. PR-Consultant:

The selected candidate will be required to work as PR-Consultant in GRIDCO Ltd. His/her duties will entail, but would not be limited to, the following:

- a. Formulate PR plans and strategies, enhance the company's voice and presence through online and offline channels, manage media relations and requests.
- b. Write press releases, speeches and other PR copy.

- c. Plan and supervise events, fairs, Press conferences etc.
- d. Facilitate the resolution of disputes with the public or external vendors.
- e. Liaising with, and answering enquiries from media, individuals and other organisations, often via telephone and email.
- f. Researching, writing and distributing press releases to targeted media.
- g. Writing and editing in-house magazines, case studies, speeches, articles and annual reports.
- h. Preparing and supervising the production of publicity brochures, hand outs, direct mail leaflets, promotional videos, photographs, films and multimedia programmes.
- i. Maintaining and updating information on the organization's website.
- j. Managing and updating information and engaging with users on social media sites such as Twitter and Facebook.
- k. The rightful candidate should dedicate 24x7 to protect the interest of GRIDCO and to create, maintain & enhance the reputation of GRIDCO.

III. Statistician:

- a. Historical data analysis related to Power demand.
- b. Power procurement, sale, trading, forecasting and record keeping.
- c. Customised reports preparation, growth analysis etc.
- d. Analysis of information.
- e. Preparation for GSDP, Economic Survey, SDG and NITI Ayog reports etc.

3. REMUNERATION:

I. **Senior Economist:** The post carries the consolidated remuneration of approximately Rs.14 lakhs (Rupees Fourteen Lakhs) only per annum. Other benefits like vehicle /conveyance allowance, mobile allowance /reimbursement etc. shall also be allowed as admissible to the post of E-5 Grade officers in GRIDCO.

II. **PR-Consultant:** The post carries the consolidated remuneration of approximately Rs. 13 lakhs (Rupees Thirteen Lakhs) only per annum. Other benefits like vehicle/ conveyance allowance, mobile allowance /reimbursement etc. shall also be allowed as admissible to the post of E-4 Grade officers in GRIDCO.

III. Statistician:

The post carries the consolidated remuneration of approximately Rs. 11 lakhs (Rupees Eleven Lakhs) only per annum. Other benefits like vehicle /conveyance allowance, mobile allowance /reimbursement etc. shall also be allowed as admissible to the post of E-3 Grade officers in GRIDCO.

* *Based on experience and performance in the interview, the remuneration and grade can be suitably fixed one grade above /below.*

Further, for the above posts annual increment @3% of monthly consolidated remuneration shall be allowed on satisfactory performance. However, remuneration shall not be a constraint for suitable candidates. The percentage (%) of EPF share shall be calculated on the monthly consolidated remuneration and Employee share towards EPF contribution will be deducted from the monthly consolidated remuneration of the person concerned.

4. TENURE OF APPOINTMENT:

The contract is for an initial period of three years, which can be further renewed as per the performance of the candidate & requirement of the Company. There will not be extension of contract under any circumstances beyond the age of 60 years.

The contract can be terminated by either side at any time, by giving three months' notice. The Management can terminate the contract immediately, by paying three month's remuneration in lieu of the notice period.

The candidature may be considered by the management for absorption in GRIDCO Pay-Roll on exceptional performance ground in a suitable grade.

5. SELECTION PROCEDURE:

The applicants fulfilling the eligibility criteria and other conditions shall be shortlisted and invited for personal interview for final selection. They are required to produce original certificates towards proof of age, qualification and marks from HSC/ 10th onwards for the purpose of verification prior to personal interview. Mere appearance in the interview will not confer right of selection or being offered the appointment. The appointment will be subject to being found medically fit by the authority as prescribed by Govt. of Odisha. No TA will be paid to any candidate for appearing in interview/ selection process.

6. GENERAL CONDITIONS:

- The decision of management will be final and binding on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of recruitment process etc. No enquiry/ correspondence will be entertained in this regard.
- At any stage of selection process if it is found that the candidate has furnished false and incorrect information and/or is not fulfilling the eligibility norms or has suppressed any material fact(s), then the candidature/ appointment of the candidate is liable to be cancelled. If any of the shortcomings are detected even after appointment, his/her services are liable to be terminated without any notice.
- Candidates working in State/ Central Government/ PSUs/ Autonomous bodies of Govt./ other Corporate House of repute or any other incorporated Company shall produce a **"No Objection Certificate"** at the time of Personal Interview.
- Knowledge of Odia language is mandatory.
- Any dispute arising out of ongoing selection process shall be subject to jurisdiction of High Court of Orissa at Cuttack.

7. SUBMISSION OF APPLICATION:

Interested candidates fulfilling the eligibility criteria may submit their resume in the prescribed Application Format (**Annexure-I**) along with a passport size photograph and following enclosures by Speed Post or Registered Post only which should reach to the undersigned by **17.05.2023** positively.

- i) Attested copies of certificates in support of age, qualifications and experience.
- ii) The details of experience/ job handled in the past with certificates from the organisations concerned.

Envelope containing the application should be super-scribed as **“Application for the post of _____ on Contractual basis”**. In case a candidate desires to apply for more than one post, should submit separate application for each post.

Applications received beyond the last date and incomplete application shall not be considered. Any wrong information given in the application will make the application liable for rejection.

Sd/-
DGM (HRD),
GRIDCO Ltd., A.W Building
Bhoi Nagar, Janpath, Bhubaneswar
Odisha-751022

FORMAT OF APPLICATION

1. Name of the post applied for :
2. Name In Full :
3. Present Designation :
4. Office/Department :
5. Scale of Pay :
6. Date of Birth :
7. Age as on 01.04.2023 : ____ Years ____ Month ____ Days
8. Nationality :
9. **Social Category** :
(General/SC/ST/OBC/SEBC)
10. **Full Address (Office/Residence)** :
 - i. Name & address of the Office with
Telephone No and E-mail address etc.
 - ii. Residence with Mobile No. and
E-mail address etc.
11. **Present Emoluments :**

Basic Pay	:
Dearness Pay/Allowances	:
Special Pay, if any	:
H.R.A	:
C.C.A.	:
Any other allowances	:
Total	:

Passport size
photograph

12. Qualification :

Educational Qualification :

a) Academic :

b) Professional :

13. Experience:

Details of posts held from time to time.

Sl. No.	Post held & scale of pay	Name of the organisation	Period		Total Experience		Nature of Job
			From	To	Years	Months	

14. Training

Details of training undergone in India and abroad.

Sl. No.	Name of Training Programme	Institute where training was received	Period of Training	Nature of Training	Achievements

15. List of Publications/Academic Honours received ,if any:

16. If selected, minimum time required to join :

17. Any other information :

Date :

Place :

Signature