

**ICMR-REGIONAL MEDICAL RESEARCH CENTRE**  
**CHANDRASEKHAPUR, BHUBANESWAR-751023**

File No:ICMR/RMRCBB/Estt-Rect-Proj/33/2022/2014

Dt:02/12/2022

**VACANCY NOTIFICATION**

A Walk-in-interview (written test/Interview) is scheduled to be held at the office of ICMR-Regional Medical Research Centre, Chandrasekharpur, Bhubaneswar-751023 for recruitment of contractual posts under the project “**Prevalence of Obesity and selected metabolic risk factor among small population tribes of South India**”. Eligible candidates will appear for the walk-in-interview on the below mentioned dates. Other details like age limit, educational qualification, selection process & how to apply are given below:-

<b>Project: Prevalence of Obesity and selected metabolic risk factors among small population tribes of South India.</b>	
<b>PI-Dr. Subhendu Kumar Acharya, Scientist-D, ICMR-RMRC, BBSR</b>	
<b>Post : 1</b>	
Name of the Post	Data Entry Operator
Number of Post & Category	SC-1
Essential Qualification	Intermediate or 12 <sup>th</sup> pass from recognized board. A speed test of not less than 15000 key depressions per hour through speed test on computer
Desirable	- A background of previous experience in data entry in research projects - Experience of data entry in various platforms other than Excel like SPSS etc., data cleaning and coding will be an added advantage. - Experience of data presentation and designing in various modes - Willingness to travel to the field and collect the data collection instruments
Age Limit	25 years
Salary	Consolidated: Rs. 17,000/- per month
Walk-in-interview date	14/12/2022 (Reporting Time 09:30 AM ).
Duration of the project	Initially for 2 months (extensible till the completion of the project subject to satisfactory performance).

**Terms & conditions:-**

1. Age relaxation will be given to the candidates belonging to SC category as per Govt. of India rules & ICMR norms.
2. Qualification & Experience should be in relevant discipline/field and from an institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
3. Mere fulfilling the essential qualification does not guarantee the selection.
4. Canvassing in any form will be a disqualification.
5. Consolidated salary of the post may vary from time to time.
6. No TA/DA will be paid to the candidate for appearing in the written test/skill Test/Interview.
7. Director, RMRC, Bhubaneswar reserves rights to consider or reject any application/candidature.
8. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.

9. Appointment on project mode is purely temporary and candidate shall have no claim for regular appointment at RMRC, Bhubaneswar or ICMR.
10. Leave shall be as per the Institutional Policy for Project staff.
11. The Number of vacancies may vary according to requirement at later stage
12. Similar post, if any, arises in future, may be filled up from the selected panel list.
13. The engagement can be terminated at any time by giving one month notice on either side.
14. In case of in-service candidates, a **NO OBJECTION CERTIFICATE (NOC)** from the present employer is to be submitted.
15. Age relaxation will be given to the candidates having working experience in ICMR-RMRC, BBSR Project.

**\*\*NOTE: All the candidates are requested to bring all the Original Certificates, Mark Sheets, and Experience Certificate along with the application form (Format Attached) for document verification. Also a set of photo copies of all the documents submitted along with the application form. No Candidates will be entertained after 10.00A.M. After scrutiny and verification of original documents eligible candidates will be required to appear for the written test/skill test/interview.**

**Sd/-  
Sr. Administrative Officer I/C  
For Director**

**ICMR-REGIONAL MEDICAL RESEARCH CENTRE  
CHANDRASEKHARPUR, BHUBANESWAR-750123**

Affix a  
recent pass  
port size  
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**APPLICATION FORM**

Ref. Advt. No.	Date:	Post applied:	
Name of the candidate:			
Father's Name/Husband's Name:			
Date of Birth:		Present age: (In completed years)	
Phone No.	Email Id:		
Gender: Male <input type="checkbox"/> female <input type="checkbox"/> others <input type="checkbox"/>	Category: UR <input type="checkbox"/> ST <input type="checkbox"/> SC <input type="checkbox"/> OBC <input type="checkbox"/> PwD <input type="checkbox"/> EWS <input type="checkbox"/>		
Marrital Status: Married <input type="checkbox"/> unmarried <input type="checkbox"/>			
Language Known: Oriya <input type="checkbox"/> English <input type="checkbox"/> Hindi <input type="checkbox"/>			
Religion:			
Present Address:			
Permanent Address:			
<b>EDUCATIONAL QUALIFICATION</b>			
<b>Exam passed</b>	<b>Year of passing</b>	<b>Grade / Div.</b>	<b>Subjects</b>
10th / HSC			
+2 / SSC			
Graduation			
P. G			
Proccessional			

WORK EXPERIENCE						
Organisation	Position held	Period		Duration in years	Salary drawn p.m.	Reasons for leaving
		From	To			

Employment Exchange Registration No./ Year \_\_\_\_\_

Employment Exchange details: \_\_\_\_\_

If selected what period would you require to join the post: 1 week/ 15 days/ 1 month/ Others \_\_\_\_\_ (specify)

Have you ever been declared unfit by a Medical Board Yes/ No. If yes, give details \_\_\_\_\_

## UNDERTAKING

This is to certify that, the aforesaid information furnished by me is true and correct to the best of my knowledge and belief. I further undertake that in the event of any information is found to be incorrect or false, my candidature is liable for cancellation.

**Date:**  
**Place:**

**Signature of the candidate**