



Adv.No.OMFED:HRD:RECRUIT:2022

Date: 27.08.2022

ADVERTISEMENT NOTICE

OMFED, the apex Cooperative Body of Milk Producing Farmers at the State Level invites Applications from dynamic and experienced professionals for the following contractual vacancies: -

Sl. No	Name of the Post	No. of Post	Remarks
01	Dy.General Manager (Dairy Operation)	01	Contractual
02	Dy.General Manager(Project)	01	Contractual
03	Dy.General Manager(Marketing)	01	Contractual
04	Manager (Quality Control)	01	Contractual
05	Manager (IT)	01	Contractual
06	Deputy Manager(Finance)	01	Contractual
07	Assistant Manager(Electrical)	01	Contractual
08	Superintendent (Process Production)	01	Contractual
09	Superintendent(Quality Control)	03	Contractual

The details of the Qualification, Experience, Terms of Reference and Application forms for each of these posts may be downloaded from OMFED website www.omfed.com. The last date of submission of application is **16.09.2022**.

OMFED Management reserves the right to cancel, effect changes or alteration in the above advertisement without assigning any reason thereof and corrigendum, if any, will be published in above said website.

Managing Director

Total Space- 8cm*5 cm = 40 Col.Cm

Mast Head- 8cm* 1.5cm = 12 Col.Cm

Matter- 8cm* 3.5 cm = 28 Col.Cm



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Dy Gen.Manager (Dairy Operation) .

JOB DETAILS

Job Name	Deputy General Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Deputy General Manager (Dairy Operation)
Post	01 (One)
Qualification & Experience	<p>The candidate should have requisite managerial competence with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology with minimum 08 years of experience out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>OR</p> <p>Diploma in Dairy Technology/Dairy Engineering with 15 years' experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>Full time 2 years MBA in Business management/Production/Operation Management from a reputed institution will be considered an added qualification.</p>
Age	Age limit for the position is 50 years as on 31.08.2022.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility	<ul style="list-style-type: none"> ➤ Monitor processing, quality maintenance and dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost and at the same time give due weightage to food safety through SOP. ➤ Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations. ➤ Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity. ➤ Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market. ➤ Ensure good manufacturing practices and good hygiene practices are followed . ➤ Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities. ➤ Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant. ➤ To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly. ➤ Monitoring overall costs against budget on monthly basis. ➤ Ensure all statutory requirements of the plant timely as per rule. ➤ Plan ,supervise and monitor the work of the subordinate staff. ➤ Monitor all mechanical & electrical work related to project/dairy in coordination with project division of Corporate office. ➤ Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance. ➤ Identify and recommend the damaged items for disposal. ➤ Ensure optimum utilization of the manpower working under him. ➤ Appraise performance of the staff reporting to him. ➤ Provide technical assistance to all Dairy Plants. ➤ Arrange to provide necessary training to the employee of the Plant. ➤ Ensure implementation of plant operation under ERP/SAP. ➤ Any other duties assigned from time to time.
Profile Summary	<p>Applications are invited from eligible candidates for the position of Dy. General Manager (Dairy Operation)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 08 years of experience with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology and 15 years' experience with Diploma in Dairy Technology/Dairy Engineering in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p>

	<p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
Other Essential attributes and skills	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Interpersonal Skills • Integrity • Commitment • Professionalism
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “ APPLICATION FOR THE POST OF DY GENERAL MANAGER (DAIRY OPERATION)” which should reach the Dy. General Manager (HR), OMFED, D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past</p>

	<p>performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022.</p> <p>Last date for receiving application is 16.09.2022.</p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).**APPLICATION FORMAT FOR THE POST OF DY.GENERAL MANAGER(D.O)**

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour passport
Size photograph

Present Address

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Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)

THE ODISHA STATE COOPERATIVE MILK PRODUCERS ' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of: Dy General Manager (Project) on contractual basis.

JOB DETAILS

Job Name	Dy General Manager (Project)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy General Manager (Project)
Qualification & Experience	<p>Full time B.Tech in Dairy Technology/ Dairy Engineering /Mechanical Engineering/Civil Engineering/ Electrical Engineering from a recognized Institute/University.</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy projects. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled).</p>
Age	Age limit for the position is 50 years as on 31.08.22
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.

Key roles and Responsibility	<ul style="list-style-type: none"> ➤ Preparation of technical specification for dairy plant machineries, tender documents and procurement of the same. ➤ Execute, monitor all project activities and provide status report. ➤ Participate in project performance review meetings and discussions. ➤ Preparation of detail project report considering requirement of milk processing/product manufacturing, planning, design etc. ➤ Allocate appropriate resources to ensure projects are completed within given time and budget. ➤ Facilitate sessions to effectively resolve issues, if any. ➤ Coordinate functional meetings of personnel related to project. ➤ Provide technical assistance to Plant Head as and when required. ➤ Stay update with latest technology. ➤ Update and maintain production and quality metrics of projects. ➤ Appraise performance of the staff reporting to him. ➤ Ensure implementation of ERP/SAP module at plant. ➤ Arrange to provide necessary training to the project related personnel. ➤ Any other duties assigned from time to time.
Profile Summary	<p>Applications are invited from eligible candidates for the position of Dy General Manager (Projects)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy projects. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled).</p> <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants. Lead multi – disciplinary team of professionals while heading the Project Division of the federation.</p> <p>Accountable for ensuring the long term financial viability of the organization through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>

Other Essential attributes and skills	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Inter personal Skills • Negotiation • Integrity • Commitment • Professionalism • Liasoning
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF DY GENERAL MANAGER (PROJECT)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/ Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p>

	<p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to visit the website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.Courts in Odisha.
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).
APPLICATION FORMAT FOR THE POST OF DY GENERAL MANAGER (PROJECT)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

.....

- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)
Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Deputy General Manager(Marketing).

JOB DETAILS

Job Name	Deputy General Manager(Marketing)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Deputy General Manager(Marketing)
No. of Post	01(One)
Qualification	Full time MBA in Marketing from a recognized Institute / University
Experience	Minimum 10 years of experience in Dairy Industry out of which 3 years as Functional Head of Marketing or Sales Division.
Age	50 years as on 31.08.2022
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and
Responsibility

1. Prepare marketing plan, formulate pricing and undertake market intelligence functions in order to facilitate establishing new/alternate market channel & strategies
2. Ensure implementation of approved marketing strategies on an ongoing basis for milk distribution & marketing of milk products
3. Arrange to conduct market survey, intelligence study at regular intervals and take necessary actions.
4. Identify, select and appoint area wise TCD, distributor ,retailers,, concessionaires for product positioning and market promotion.
5. Consolidate existing market operations with the market share of milk and milk products to reduce the distribution the distribution cost.
6. Ensure strategic for sales promotion, advertising/ display and publicity of milk and milk products .
7. Draw strategies to new product launch and it's successful delivery to establish and capture market.
8. Monitor and ensure prompt attention to market complaints
8. Arrange comprehensive information about distributors, retailers for new initiative
- 10 a) Develop wholesale markets like Govt in institutes, hospitals, Military Stores, defence, industrial canteens, hotels, restaurants etc.
b) Overview modern format, trade and e com channel strategy and responsible for expansion along with timely execution.
c) Strengthening and expansion of retail universe.
11. Suggest & implement price, commission to agent/distributor/ retailer of milk & milk products while benchmarking for same.
- 12 Prepare and monitor budget for sales promotion, consumer awareness and advertising & publicity.
13. Arrange for timely execution of transportation tender for hiring vehicles (covered/insulated / refrigerated)for designated routes ,logistics plan for optimum capacity utilization to reduce per litre cost and timely payment.
14. Review of target vs achievement on periodic basis of all marketing dairies.
15. Submission of Tally sheets of all sales proceeds to accounts and it's monitoring beside reconciliation on day to day basis.

- 16.a) Prepare database of inputs and outputs on day to day basis.
b) Arrange timely daily, weekly, monthly, quarterly, annual report to management.
17. Coordinate and actively support SAP/ERP activities to it's successful conclusions.
- 18 Maintain rapport with all units of omfed beside other departments as well. Working closely with marketing teams to extend pro active solutions to strengthen market and sales.
19. Prepare strategy and chalk out plan for PAN India / neighbouring States for marketing of milk and milk products especially long life products.
20. .Appraise the performance of the staff reporting as per norms of Omfed.
21. Arrange to provide necessary training for re-skilling and up-gradation to the staff working under you.
22. Undertake timely audit/ reconciliation of all marketing related accounts & activities.
23. Plan & successfully implement digital marketing activities from time to time while keeping IT Department in loop.
24. Any other duties and responsibilities time to time by management.

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “APPLICATION FOR THE POST OF DEPUTY GENERAL MANAGE (MARKETING)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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	<p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022.</p> <p>Last date for receiving application is 16.09.2022.</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).
APPLICATION FORMAT FOR THE POST OF DEPUTY GENERAL MANAGER(MKTG)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour passport
Size photograph

Present Address

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Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :
- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Manager(Quality Control) .

JOB DETAILS

Job Name	Manager (Quality Control) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Manager (Quality Control)
Post	01 (One)
Qualification & Experience	Graduate/ Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/Dairy Bacteriology/ Dairy Microbiology from a recognized Institute/ University. & Minimum 7 years of post-qualification experience in Dairy/Food Industry out of which at least 4 years in Quality Control/Quality Assurance in a reputed organization.
Age	Age limit for the position is 50 years as on 31.08.2022
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

**Key roles and
Responsibility**

Responsible for quality assurance, quality control, Research & development and new product development functioning as in- charge of the quality control activities of the dairies of OMFED.

- Ensure adherence to quality standards of milk as well as other dairy products.
- Ensure compliance to guidelines given by FSSAI and any other statutory requirements with regard to food safety in food processing industry as per Rule.
- Ensure/maintain overall quality activities as per guidelines, quality assurance plans, SOP etc for Plant through the quality control personnel engaged at the Plant.
- Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products.
- Preparing annual budget for the quality control department and ensuring compliance to the budgeted spends.
- To facilitate the requirements for ISO audit and ensure the audit must be carried out smoothly.
- Ensure that good manufacturing practices and good hygiene practices are followed to ensure hygiene and cleanliness.
- Identify improvement areas for product, packaging, manufacturing, storage and distribution.
- Ensure quality standards of milk and milk products at every stage.
- Addressing all quality related complaints and suggest remedial measures.
- Ensure proper maintenance of all records to meet statutory requirement.
- Arrange necessary training for the Quality Control personnel.
- Any other duties assigned to him from time to time.

<p>Profile Summary</p>	<p>Applications are invited from eligible candidates for the position of Manager (Quality Control)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 07 years of experience with a B.Tech in Dairy Technology/ Food Technology etc in a Milk Union or a milk producer company out of which minimum of four years experience in quality control of quality assurance in a reputed organisation.</p> <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
<p>Other Essential attributes and skills</p>	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Interpersonal Skills • Integrity • Commitment • Professionalism

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF MANAGER (QUALITY CONTROL)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>iv) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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	<p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>

ANNEXURE**THE ODISHA STATE COOPERATIVE MILK PRODUCER'S FEDERATION LIMITED(OMFED)****APPLICATION FOR THE POST OF MANAGER(QUALITY CONTROL)**

- 1) Post applied for :
- 2) Full name (in CAPITAL) :
- 3) Father's/ Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent examination) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/ Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour passport
size photograph

Present Address

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Permanent Address

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- 10) Contact details
 - a) Phone :
 - b) Email :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl No.	Exam passed/ Discipline	Name of the board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/ No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/ Grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/ Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl No.	Name & address of the Organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience		Total years and months of experience	Type of assignment Handled/ specific nature of work/duty performed.
					From	To		

Declaration

I..... Son/Daughter/Wife of.....,do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:
Date:

(Signature in Full)
Name:

Documents/ Certificates Attached:

- 1)
- 2)
- 3)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Manager(IT) .

JOB DETAILS

Job Name	Manager (IT) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Manager (IT)
Post	01 (One)
Qualification	B. E/ B.Tech in Computer Science/ IT from a recognized Institute / University.
Experience	Minimum 10 years of post-qualification experience in the field of IT Management, Consulting, ERP Implementation, Design Development & implementation of Business Application System using JAVA/.NET, Relation Database Management System, IT Infrastructure deployment, Security Solution Management etc. for any Government/Semi Government/PSU Organizations or for any reputed private firm.
Age as on 31.08.2022	50 years
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility

- Manage the entire IT system and associated components belonging to OMFED.
- Plan, organize, control and evaluate IT and electronic data operations.
- Manage the IT Team and ensure proper functioning of IT based systems and hardware, ensure preventive maintenance taken for all IT based equipment.
- Managing & monitoring all the IT application including ERP.
- Manage the team for proper auditing of all running systems as well as formulate the road map for future systems and solutions ensuring its best utilization.
- Explore the IT requirement and discussion with the management till its successful execution.
- Formulate the IT roadmap, related policies and guidelines for effective utilization of IT based system in all offices of OMFED.

Lead the IT related procurement activity starting from preparing budgetary estimate, component quantification, specification based on requirement and coordinate with the agency for successful installation and commissioning.

- Overseeing and determining timeframes for major activities like system updates, upgrades, migrations and outages.
- Lead the team in maintaining the MIS pertaining to IT systems across all offices of OMFED.
- Ensure proper implementation and compliances of IT standards and security guidelines so as to ensure proper management and security of data and information from threats.
- Identify problematic areas and implement strategic solutions in time.
- Coordination and management of all associated agencies involved in providing various IT related activities and timely identification and communication, if any deviation or risk factor is raised during the service tenure.
- Ensure regular audit of all systems running in the organization based on standard guidelines and policies.

- Explore futuristic and robust IT based system for effective resource utilization and generating accurate information on a real time basis.
 - Manage the IT team including the field team with regular updates and subsequent reporting to the management.
 - Manage regular and requirement-based training as well as capacity building initiatives for staff to ensure better system utilization and getting best results.
 - Manage IT staff by recruiting, training and coaching employees, communicating job expectations and appraising their performance.
 - Other roles and responsibilities include
 - Identify and recommend any requirement pertaining to IT based system and its improvisation based on need.
 - Ensure optimum utilization of the manpower working under him.
 - Appraise performance of the staff reporting to him.
 - Provide technical assistance to all Dairy Plants.
 - Design and prepare entire periodic Management Information System report for the organization activities, analyse and submit to the Managing Director for facilitating management decisions.
 - Collect, compile, analyse and generate reports and ensure timely submission of management information system reports to the concerned authorities.
 - Communicate concerned departments about deviation in data received from them.
 - Ensure inspection and certification of raw material receipt through computerized system.
 - Maintain web page, servers, portal etc., of the organization.
 - Any other duties assigned from time to time.
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Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF MANAGER(IT) which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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	<p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022._____</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCER'S FEDERATION LIMITED(OMFED)

APPLICATION FOR THE POST OF MANAGER(IT)

- 1) Post applied for :
- 2) Full name (in CAPITAL) :
- 3) Father's/ Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent examination) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/ Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour passport
size photograph

Present AddressPermanent Address

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- 10) Contact details
 - a) Phone :
 - b) Email :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl No.	Exam passed/ Discipline	Name of the board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/ No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/ Grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/ Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl No.	Name & address of the Organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience		Total years and months of experience	Type of assignment Handled/ specific nature of work/duty performed.
					From	To		

Declaration

I..... Son/Daughter/Wife of.....,do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date:

(Signature in Full)

Name:

Documents/ Certificates Attached:

- 1)
- 2)
- 3)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Deputy Manager (Finance) .

JOB DETAILS

Job Name	Deputy Manager (Finance) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Deputy Manager (Finance)
Post	01 (One)
Qualification	Degree with passing of final examination of Chartered Accountant / Cost & Management Accountant)
Experience	Minimum 7 years post qualification experience in Financial Management and Accounting in Public / Private sector/ Chartered Accountant Firms
Age as on 31.08.2022	50 years .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility	<p>Finalization of Accounts as per Cooperative Society Act</p> <ul style="list-style-type: none"> Finalization of Statutory Audit of Accounts in Dairy Industry. Income tax – Annual return File , TDS and TCS. GST- Filling of GSTR 1 to 9 . Preparation of MIS Reports of Finance and Accounts. Costing of Milk and milk products. Cost control and productivity enhancement Providing financial reports and interpreting financial information to managerial staff while recommending further courses of action. Overall responsibility for management of Milk Union activities and Quality Management. Maintaining the financial health of the organization. Knowledge in – ERP , ACE package ,Excel etc . Any other duties assigned from time to time.
Submission of application	<ul style="list-style-type: none"> i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF DY.MANAGER(FINANCE) which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post. ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview. iii) Internal candidates shall apply through proper channel. iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form. v) Applications without supporting documents /incomplete/ not

fulfilling the prescribed criteria in any respect shall be rejected.

Selection Process:

Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.

General Conditions:

- i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.
- ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.
- iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.
- iv) Application submitted after the due date shall liable for rejection and cannot be entertained.
- v) Canvassing in any form will be viewed adversely and may lead to disqualification.
- vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.
- vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.
- viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.

Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 50 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>
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ANNEXURE**THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).****APPLICATION FORMAT FOR THE POST OF DEPUTY MANAGER (FINANCE)**

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour passport
Size photograph

Present Address

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Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Assistant Manager (Electrical) .

JOB DETAILS

Job Name	Assistant Manager (Electrical) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Assistant Manager (Electrical)
Post	01 (One)
Qualification	Full time B.E./B.Tech in Electrical Engineering from a recognized Institute University.
Experience	Minimum 03 years of post qualification experience in Automated Plants/Production Units.
Age as on 31.08.2022	45 years .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

**Key roles and
Responsibility**

1. Routine maintenance of all HT/MV installations , electrical substation, outdoor/Indoor transformer , CTs , ACB, incoming / Outgoing feeders, Diesel Generator sets, motor control Centre etc and maintain records for the same.
2. Break-down Maintenance of all industrial Electrical installation as specified above within least possible time.
3. Response to problem reported by production management / operatives.
4. Constant monitoring of incoming voltage, current, Power factor and monthly electricity bill and maintain their records from time to time.
5. Analysis of Break-downs, Failures, Chronic problems in the plants and taking corrective actions.
6. Effective Maintenance of DCS, SCADA, VFD, General instrumentation and control and PLC Systems.
7. Effective Maintenance of Dairy process equipments, services and utilities, water treatment and effluent treatment plant.
8. Supervision of workshop activities such as motor rewinding, repair of pumping stations, welding fabrication of service pipe line and installation work.
9. Maintain overall equipment effectiveness (OEE) and reliability as well as continuously improving plant performance across all aspects.
10. Energy audit of electrical and heat energy, water consumption at utility points to minimise consumption.
11. Preparation of material indents of Mechanical/ Electrical spares / Equipments as per requirement and ensures to maintain the stock of inventory for smooth functioning of plant activities.
12. Ensure to comply with all statutory requirement of the plant as laid down under various statutory rules.
13. Working out on up gradation of mechanical/electrical/service utilities equipments as per requirement and preparation of DPR, technical specification, tendering and execution.
14. Ensure to follow safety guideline and address to the issues within least possible time.
15. Maintain overall equipment effectiveness (OEE) and reliability as well as continuously improving plant performance across all aspects.
16. Any other duties assigned from time to time.

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF ASSISTANT MANAGER (ELECTRICAL)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022 The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the</p>
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	<p>required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).
APPLICATION FORMAT FOR THE POST OF ASSISTANT MANAGER (ELECTRICAL)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour passport
Size photograph

Present Address

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Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Superintendent (Process Production) .

JOB DETAILS

Job Name	Superintendent (Process Production) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Superintendent (Process Production)
Post	01 (One)
Qualification	Full time B. E./B.Tech in Dairy Technology from a recognized Institute / University
Experience	Minimum 03 years of post qualification experience in Automated Plants/Production Units.
Age as on 31.08.2022	45 years .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and
Responsibility

- Processing and packaging of liquid milk as per market demand by monitoring the input/output of milk solid restricting milk solid losses within the approved limit.
- Manufacturing of all varieties of fermented and coagulated milk product, dried milk product & UHT processed milk/ Aseptic Filling and packing as per market demand
- Strictly adhering to the best manufacturing and hygienic practices and suggest measures for improved productivity in the plant.
- Ensure the quality standard of Milk / Milk Products as per the standards laid down under FSSAI act to avoid legal dispute and complaint from market
- Plan and ensure the introduction of cost effective and Modern technique in process production
- Ensure strict adherence to preventive maintenance system and make effort to minimise breakdown of plant and machineries with planned maintenance schedules
- Supervision and monitoring at shop-floor to maintain good industrial relation in order to avoid any disturbance in production activities,
- Inter departmental co-ordination for MIS report
- Ensure to follow safety guideline and address to the issue within least possible time.
- Maintain overall equipment effectiveness (OEE) and reliability as well as continuously improving plant performance across all aspects.
- Any other duties assigned from time to time.

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF SUPERINTENDENT (PROCESS PRODUCTION)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the</p>
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	<p>required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. (OMFED).
APPLICATION FORMAT FOR THE POST OF
SUPERINTENDENT (PROCESS PRODUCTION)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour passport
Size photograph

Present Address

.....

Permanent Address

.....

- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Superintendent (Quality Control).

JOB DETAILS

JOB NAME	Superintendent (Quality Control) - Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Superintendent (Quality Control)
Post	03 (Three)
Qualification	Graduate/ Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/ Dairy Bacteriology/ Dairy Microbiology from a recognized Institute/University.
Experience	Minimum 03 years of post-qualification experience in Dairy/ Food Industry out of which at least 1 year in Quality Control/ Quality Assurance in a reputed organization
Age as on 31.08.2022	45 years
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility

- Responsible for quality assurance, quality control, Research & development and new product development functioning as in- charge of the quality control activities of the dairies of OMFED.
 - Ensure adherence to quality standards of milk as well as other dairy products.
 - Ensure compliance to guidelines given by FSSAI and any other statutory requirements with regard to food safety in food processing industry as per Rule.
 - Ensure/maintain overall quality activities as per guidelines, quality assurance plans, SOP etc for Plant through the quality control personnel engaged at the Plant.
 - Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products.
 - Preparing annual budget for the quality control department and ensuring compliance to the budgeted spends.
 - To facilitate the requirements for ISO audit and ensure the audit must be carried out smoothly.
 - Ensure that good manufacturing practices and good hygiene practices are followed to ensure hygiene and cleanliness.
 - Identify improvement areas for product, packaging, manufacturing, storage and distribution.
 - Ensure quality standards of milk and milk products at every stage.
 - Addressing all quality related complaints and suggest remedial measures.
 - Ensure proper maintenance of all records to meet statutory requirement.
 - Arrange necessary training for the Quality Control personnel.
 - Any other duties assigned to him from time to time.
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Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “ APPLICATION FOR THE POST OF SUPERINTENDENT(QUALITY CONTROL)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 16.09.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process:</p> <p>Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p>
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	<p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 31.08.2022</p> <p>Last date for receiving application is 16.09.2022.</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCER'S FEDERATION LIMITED(OMFED)

APPLICATION FOR THE POST OF SUPERINTENDENT(QUALITY CONTROL)

- 1) Post applied for :
- 2) Full name (in CAPITAL) :
- 3) Father's/ Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent examination) (Attach copy of certificate)
- 5) Age as on 31.08.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/ Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour passport
size photograph

Present Address

Permanent Address

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- 10) Contact details
 - a) Phone :
 - b) Email :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl No.	Exam passed/ Discipline	Name of the board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/ No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/ Grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/ Institute)

- 12) Post Qualification Experience (attach copy of certificates)

Sl No.	Name & address of the Organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience		Total years and months of experience	Type of assignment Handled/ specific nature of work/duty performed.
					From	To		

Declaration

I..... Son/Daughter/Wife of.....,do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

(Signature in Full)

Date:

Name:

Documents/ Certificates Attached:

- 1)
- 2)