



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ସୋରଡା, ଗଞ୍ଜାମ ODISHA ADARSHA VIDYALAYA, SURADA, GANJAM



At/Po-Surada, Block-Surada, Dist-Ganjam, Pin-761108 ✉ sorada@oav.edu.in ☎ 9861732333
(OAVS, BBSR UNDER DEPT. OF SCHOOL & MASS EDUCATION GOVT. OF ODISHA)
Affiliated to CBSE, New Delhi, Affiliation No.1520050, School No.17193 U-DISE CODE-21192228501

Order No.: 224 OAV SRD/2021, Date: 21/04/2022

ADVERTISEMENT

Applications are invited from eligible candidates for the post of Head Cook, Assistant Cook & Chowkidar-Cum-Sweeper to engage in the GIRLS' HOSTEL (KGBV Type-IV) of the Odisha Adarsha Vidyalaya, Surada, Ganjam as the hostel is going to be functioned from 2021-22. Details of the category of post, eligibility criteria, application format etc. are available in the Ganjam district web site i.e. www.ganjam.nic.in. The last date for receipt of application form along with the supportive documents through Registered/Speed post is 15.05.2022.

Collector-cum-Chairperson
OAV, Surada, Ganjam



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Instruction to the applicants

1. This advertisement is issued to fill up the following posts in **Girls Hostel of the Odisha Adarsha Vidyalaya Surada, Ganjam**. Posts will be filled up by the eligible candidates through a selection process by the **Principal, OAV, Surada, Ganjam** on merit / experience basis & interview.
2. Type of engagement :- Contractual
3. Duration of the engagement- One year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day based on the satisfactory performance of the employee.

Educational Qualification / Selection Criteria for the posts in Girls Hostels of Odisha Adarsha Vidyalaya, Surada, Ganjam.

Sl No	Name of the Post	No. of Post	Gender / Age as on 30.04.2022	Educational Qualification	Consolidated monthly remuneration	Process of Selection	Remarks
1	Head Cook	1	Female 30 to 40 Year	Person having cooking experience. Higher Qualification is no bar.	Rs. 4840/-	1.Experience & Interview	If somebody is trained in cookery, she will be given preference & due weightage. The candidate should herself be perfectly hygienic in her dresses, cooking habits etc. The committee may conduct physical cooking of some items & evaluate the deliciousness / consumption of time for preparation if the dishes/ hygienic condition of cooking & select the best. Well conversant to use LPG. Preference shall be given to local candidate, where Girls Hostel of OAV is located. If candidates are not available in that locality, then block will be taken as a unit, but no one outside the district should be recruited against the post.
2	Asst. Cook	2	Female 21 to 32 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.3630/-	1.Experience 2. Interview	Familiar with use of LPG. The candidate should herself be perfectly hygienic in her dresses, cooking habits etc. Preference shall be given to local candidate, where Girls Hostel of OAV is located. If candidates are not available in that locality, then block will be taken as a unit, but no one outside the district should be recruited against the post.

3	Chowkidar- Cum- Sweeper	1	Male 21 to 32 year	HSC Pass	Rs.4270/-	Matric Marking percenta ge	Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. In case of non-availability of eligible candidates, candidates from other block of this district will be considered.
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. Documents to be attached (Self-attested photocopy only)

- (a) Three copies of recent colored passport size photograph,
- (b) Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- (c) Mark Sheets/ Certificates.
- (g) Residential/Nativity Certificate by the competent authority,
- (h) Any authenticated age proof certificate. (For Head Cook & Asst. Cook)
- (i) Experience certificate. (If any)

The application form completed in all respect along with relevant enclosure may be submitted to the **Principal, Odisha Adarsha Vidyalaya, Surada, PO- Surada, Via- Surada, Block-Surada, Dist- Ganjam Pin-761108** in a closed envelop super scribed "**Application for the post of "_____**" for the Girls Hostel OAV Surada of Surada block" through Registered / Speed post only.

The Application form will be downloaded from the district website i.e. **WWW.GANJAM.NIC.IN**

The last date of receiving application forms is **15.05.2022**. Applications received after due date will not be entertained.

Sd/-

**Principal, OAV Surada
Surada, Ganjam**

APPLICATION FOR ENGAGEMENT IN GIRLS HOSTEL OF OAV SURADA, GANJAM

Application for the post of _____ :

Affix attested
copy of
passport size
PHOTOGRAPH

1. Name in full (in Block letter) :

2. Father's / Husband's Name :

3. Permanent Address :

PIN-.....

4. Address for communication :

PIN-.....

5. Contact No. :

6. E-mail ID :

7. Gender : Female

8. Marital Status : Married / Unmarried/Divorcee

9. Date of Birth :

.....

10. Age as on 30.04.2022 :

.....(In Words)

11. Educational Qualification :

Examination passed	Institution/ University	Total Marks	Marks Secured	Marks secured (Excluding Extra Optional)	% of Marks/D ivision/ Class	Year of Passing	Remarks
HSC/Matric							

+2/Intermediate (Arts/Science/ Commerce)							
+3/Intermediate (Arts/Science/ Commerce)							
Others (if any)							

12. Experiences:

13. Documents to be attached (Self-attested Xerox copy only)

- (a) Three copies of recent coloured passport size photograph,
- (b) Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- (c) Mark Sheets/ Certificates.
- (g) Residential/Nativity Certificate by the competent authority.
- (h) Any authenticated age proof certificate. (For Head Cook & Asst. Cook)
- (i) Experience certificate

DECLARATION:

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place:

Date :

Full Signature of the Candidate.