



Adv.No.OMFED:HRD:RECRUIT:2022

Date: 16.03.2022

ADVERTISEMENT NOTICE

OMFED, the apex Cooperative Body of Milk Producing Farmers at the State Level invites Applications from dynamic and experienced professionals for the following contractual vacancies: -

Sl. No	Name of the Post	No. of Post	Remarks
01	Dy.General Manager (Dairy Operation)	01	Contractual
02	Dy.General Manager (Project)	01	Contractual
03	Manager (Dairy Operation)	03	Contractual
04	Manager (Quality Control)	01	Contractual
05	Assistant Manager (Quality Control)	03	Contractual

The details of the Qualification, Experience, Terms of Reference and Application forms for each of these posts may be downloaded from OMFED website www.omfed.com

OMFED Management reserves the right to cancel, effect changes or alteration in the above advertisement without assigning any reason thereof and corrigendum, if any, will be published in above said website.

Managing Director



THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Dy General Manager (Dairy Operation) .

JOB DETAILS

Job Name	Dy General Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy General Manager (Dairy Operation)
No. of Post	01 (One)
Qualification & Experience	Full time B.Tech in Dairy Technology / Food Technology from a recognized Institute/University Preference will be given to candidates with Full time 2 years MBA in Business management/Production /Operation Management from a reputed institution. The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 10 years of experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).
Age	Age limit for the position is 45 years as on 28.02.2022.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and
Responsibility

- Monitor processing, quality maintenance and design dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost compliance of food quality SOP.
 - Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations.
 - Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity.
 - Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market.
 - Ensure good manufacturing practices and good hygiene practices are followed .
 - Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities.
 - Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant.
 - To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.
 - Monitoring overall costs against budget on monthly basis.
 - Ensure all statutory requirements of the plant timely as per rule.
 - Plan, supervise and monitor the work of the subordinate staff.
 - Monitor all mechanical & electrical work related to project/dairy in coordination with project division of Corporate office.
 - Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance.
 - Identify and recommend the damaged items for disposal.
 - Ensure optimum utilization of the manpower working under him.
 - Appraise performance of the staff reporting to him.
 - Provide technical assistance to all Dairy Plants.
 - Arrange to provide necessary training to the employee of the Plant.
 - Ensure implementation of plant operation under ERP/SAP.
 - Any other duties assigned from time to time.
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<p>Profile Summary</p>	<p>Applications are invited from eligible candidates for the position of Dy General Manager (Dairy Operation)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 10 years of experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
<p>Location</p>	<p>Bhubaneswar</p>
<p>Other Essential attributes and skills</p>	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Interpersonal Skills • Integrity • Commitment • Professionalism
<p>Submission of application</p>	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF DY GENERAL MANAGER (DAIRY OPERATION)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 31.03.2022. The application along with the requisite documents can also be submitted through e-mail: <i>amhr.omfed@gmail.com</i> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p>

	<p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 28.02.2022</p> <p>Last date for receiving application is 31.03.2022</p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).

APPLICATION FORMAT FOR THE POST OF DY.GENERAL MANAGER (DAIRY OPERATION)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 28.02.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC per Annum	Basic Pay/Per Month	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of: Dy General Manager (Project) on contractual basis.

JOB DETAILS

Job Name	Dy General Manager (Project)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy General Manager (Projects)
No. of Post	01 (One)
Qualification & Experience	<p>Full time B.Tech in Dairy Technology/ Dairy Engineering /Mechanical Engineering/Electrical Engineering from a recognized Institute/University.</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy projects. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant, out of which minimum of three years' experience in managerial capacity in Refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled).</p>
Age	Age limit for the position is 45 years as on 28.02.2022
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.

Key roles and Responsibility

- Preparation of technical specification for dairy plant machineries, tender documents and procurement of the same.
- Execute, monitor all project activities and provide status report.
- Participate in project performance review meetings and discussions.
- Preparation of detail project report considering requirement of milk processing/product manufacturing, planning, design etc.
- Allocate appropriate resources to ensure projects are completed within given time and budget.
- Facilitate sessions to effectively resolve issues, if any.
- Coordinate functional meetings of personnel related to project.
- Provide technical assistance to Plant Head as and when required.
- Stay update with latest technology.
- Update and maintain production and quality metrics of projects.
- Appraise performance of the staff reporting to him.
- Ensure implementation of ERP/SAP module at plant.
- Arrange to provide necessary training to the project related personnel.
- Any other duties assigned from time to time.

Profile Summary

Applications are invited from eligible candidates for the position of Dy General Manager (Project)

The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy project. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled).

Main Purpose:

Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.

Lead multi – disciplinary team of professionals while heading the Project Division of the federation.

Accountable for ensuring the long term financial viability of the organization through consistent performance.

Provide strategic and operational leadership for improving operating results.

Location

Bhubaneswar

<p>Other Essential attributes and skills</p>	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Inter personal Skills • Negotiation • Integrity • Commitment • Professionalism • Liasoning
<p>Submission of application</p>	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “APPLICATION FOR THE POST OF DY GENERAL MANAGER (Projects)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 31.03.2022. The application along with the requisite documents can also be submitted through e-mail: <i>amhr.omfed@gmail.com</i> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p>

	<p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to visit the website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.
<p>Remarks</p>	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 28.02.2022</p> <p>Last date for receiving application is 31.03.2022</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).
APPLICATION FORMAT FOR THE POST OF DY GENERAL MANAGER (PROJECT)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 28.02.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)
Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Manager (Dairy Operation) .

JOB DETAILS

Job Name	Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Manager (Dairy Operation)
No. of Post	03 (Three)
Qualification & Experience	<p>The candidate should have requisite managerial competence with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology with minimum 08 years of experience out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>OR</p> <p>Diploma in Dairy Technology/Dairy Engineering with 10 years experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p>Full time 2 years MBA in Business management/Production/Operation Management from a reputed institution will be considered an added qualification.</p>
Age	Age limit for the position is 40 years as on 28.02.2022 .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility

- Monitor processing, quality maintenance and dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost and at the same time give due weightage to food safety through SOP.
 - Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations.
 - Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity.
 - Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market.
 - Ensure good manufacturing practices and good hygiene practices are followed .
 - Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities.
 - Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant.
 - To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.
 - Monitoring overall costs against budget on monthly basis.
 - Ensure all statutory requirements of the plant timely as per rule.
 - Plan ,supervise and monitor the work of the subordinate staff.
 - Monitor all mechanical & electrical work related to project/dairy in coordination with project division of Corporate office.
 - Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance.
 - Identify and recommend the damaged items for disposal.
 - Ensure optimum utilization of the manpower working under him.
 - Appraise performance of the staff reporting to him.
 - Provide technical assistance to all Dairy Plants.
 - Arrange to provide necessary training to the employee of the Plant.
 - Ensure implementation of plant operation under ERP/SAP.
 - Any other duties assigned from time to time.
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<p>Profile Summary</p>	<p>Applications are invited from eligible candidates for the position of Manager (Dairy Operation)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 08 years of experience with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology and 15 years' experience with Diploma in Dairy Technology/Dairy Engineering in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p> <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
<p>Location</p>	<p>Bhubaneswar</p>
<p>Other Essential attributes and skills</p>	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Inter personal Skills • Integrity • Commitment • Professionalism

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF MANAGER (DAIRY OPERATION)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 31.03.2022. The application along with the requisite documents can also be submitted through e-mail: <i>amhr.omfed@gmail.com</i> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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	<p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 40 years as on 28.02.2022.</p> <p>Last date for receiving application is 31.03.2022</p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

(OMFED).

APPLICATION FORMAT FOR THE POST OF MANAGER (DAIRY OPERATION)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 28.02.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC per Annum	Basic Pay/Per Month	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)
Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Manager(Quality Control) .

JOB DETAILS

Job Name	Manager (Quality Control)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Manager (Quality Control)
No. of Post	01 (One)
Qualification & Experience	Graduate/ Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/Dairy Bacteriology/Dairy Microbiology from a recognized Institute/University. Minimum 7 years of post-qualification experience in Dairy/ Food Industry out of which at least 4 years in Quality Control/Quality Assurance in an organization of repute.
Age	Age limit for the position is 40 years as on 28.02.2022 .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility

- Responsible for quality assurance, quality control, Research & development and new product development functioning as in- charge of the quality control activities of the dairies of OMFED.
- Ensure adherence to quality standards of milk as well as other dairy products.
- Ensure compliance to guidelines given by FSSAI and any other statutory requirements with regard to food safety in food processing industry as per Rule.
- Ensure/maintain overall quality activities as per guidelines, quality assurance plans, SOP etc for Plant through the quality control personnel engaged at the Plant.
- Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products.
- Preparing annual budget for the quality control department and ensuring compliance to the budgeted spends.
- To facilitate the requirements for ISO audit and ensure the audit must be carried out smoothly.
- Ensure that good manufacturing practices and good hygiene practices are followed to ensure hygiene and cleanliness.
- Identify improvement areas for product, packaging, manufacturing, storage and distribution.
- Ensure quality standards of milk and milk products at every stage.
- Addressing all quality related complaints and suggest remedial measures.
- Ensure proper maintenance of all records to meet statutory requirement.
- Arrange necessary training for the Quality Control personnel.
- Any other duties assigned to him from time to time.

Location	Bhubaneswar
Other Essential attributes and skills	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & InterpersonalSkills • Integrity • Commitment • Professionalism

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF MANAGER (QUALITY CONTROL)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahid nagar, Bhubaneswar-751007, Odisha on or before 31.03.2022. The application along with the requisite documents can also be submitted through e-mail: <i>amhr.omfed@gmail.com</i> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p><u>Selection Process:</u> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><u>General Conditions:</u></p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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	<p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 40 years as on 28.02.2022.</p> <p>Last date for receiving application is <u>31.03.2022</u></p>

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).
APPLICATION FORMAT FOR THE POST OF MANAGER (QUALITY CONTROL)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 28.02.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
- (b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC per Annum	Basic Pay/Per Month	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)
Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Asst Manager (Quality Control) .

JOB DETAILS

Job Name	Assistant Manager (Quality Control)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Assistant Manager (Quality Control)
No. of Post	03 (Three)
Qualification & Experience	Graduate/ Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/Dairy Bacteriology/ Dairy Microbiology from a recognized Institute/University. Minimum 5 years of post-qualification experience in Dairy/ Food Industry out of which at least 4 years in Quality Control/Quality Assurance in an organization of repute.
Age	Age limit for the position is 40 years as on 28.02.2022 .
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility

- Responsible for quality assurance, quality control, Research & development and new product development functioning as in- charge of the quality control activities of the dairies of OMFED.
- Ensure adherence to quality standards of milk as well as other dairy products.
- Ensure compliance to guidelines given by FSSAI and any other statutory requirements with regard to food safety in food processing industry as per Rule.
- Ensure/maintain overall quality activities as per guidelines, quality assurance plans, SOP etc for Plant through the quality control personnel engaged at the Plant.
- Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products.
- Preparing annual budget for the quality control department and ensuring compliance to the budgeted spends.
- To facilitate the requirements for ISO audit and ensure the audit must be carried out smoothly.
- Ensure that good manufacturing practices and good hygiene practices are followed to ensure hygiene and cleanliness.
- Identify improvement areas for product, packaging, manufacturing, storage and distribution.
- Ensure quality standards of milk and milk products at every stage.
- Addressing all quality related complaints and suggest remedial measures.
- Ensure proper maintenance of all records to meet statutory requirement.
- Arrange necessary training for the Quality Control personnel.
- Any other duties assigned to him from time to time.

Location	Bhubaneswar
Other Essential attributes and skills	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & InterpersonalSkills • Integrity • Commitment • Professionalism

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF ASSISTANT MANAGER (QUALITY CONTROL)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 31.03.2022. The application along with the requisite documents can also be submitted through e-mail: amhr.omfed@gmail.com or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p><u>Selection Process:</u> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><u>General Conditions:</u></p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p>
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THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).

APPLICATION FORMAT FOR THE POST OF ASSISTANT MANAGER (QUALITY CONTROL)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 28.02.2022 :
- 6) Sex :
- 7) Category :
- 8) Marital status (Married/Unmarried) :
- 9) Address with PIN Code :

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

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Place:

Date :

(Signature in Full)
Name:

Documents/Certificates Attached:

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