

**ADVERTISEMENT FOR RECRUITMENT OF EXECUTIVE IN OMECL****No. 11/OMECL****Date: 28/03/2022**

Odisha Mineral Exploration Corporation Limited (OMECL), a State PSU is engaged in exploration and mining activities as approved by Govt. of Odisha. The Corporation planned to operationalise the allotted Iron Ore Mine within a short span of time and has envisioned to emerge as a leading Exploration/Mining Corporation in the State.

The Corporation intends to recruit dynamic and competent professionals in the relevant field as under for exploration and mining activities in metalliferous sector.

Sl. No	Name of the Post	Total post	Scale of Pay (in ₹)	Initial Basic Pay (in ₹)	Category of post	Age as on 28.02.2022
1	General Manager (Exploration), E-7 grade	1	₹ 1,27,100/- to 2,16,300/-	₹ 1,38,800/-	UR	Not above 55 years

Interested eligible candidates are requested to download the application format from **OMECL** website: <http://omecl.in> and submit the same duly filled in & signed along with attested copies of Certificates / Testimonials, experience certificate etc in support of their eligibility **by Speed Post /Courier** in a cover superscribed “APPLICATION FOR THE POST OF **GENERAL MANAGER (EXPLORATION)** AGAINST ADVERTISEMENT NO.11/OMECL DATED 28/03/2022” so as to reach **General Manager, Odisha Mineral Exploration Corporation Ltd., 3<sup>rd</sup> Floor, Boyan Bhawan, Unit-3, Pandit Jawaharlal Nehru Marg, Bhubaneswar-751001 by 28.04.2022 (Thursday) positively**. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

The OMECL Management reserves the right to cancel, amend or alter the above advertisement without assigning any reason thereof.

Sd/-

**General Manager, OMECL**

## TERMS AND CONDITIONS OF RECRUITMENT IN OMECL

### 1. Vacancy

SI No.	Name of the Post	Total Post	Scale of Pay (in ₹)	Initial Basic Pay (in ₹)
1	General Manager (Exploration), E-7 grade	1	₹ 1,27,100/- to 2,16,300/-	₹ 1,38,800/-

### NOTE

- a. The recruitment of the executive in OMECL shall be guided by the provisions of Recruitment & Promotion Rules for Executives, 2012 of OMC and the pay scales & Basic pay applicable to the same grade of Executive post in OMC shall be applicable to OMECL.
- b. Besides Basic Pay, the selected candidate will get other benefits like Dearness Allowance, Attendant Allowance, Conveyance Expenses, Corporation quarters for accommodation or House Rent Allowance in lieu of that, LTC, Medical facilities for self & dependent family members, Liveries, Scholarship for meritorious children etc. as per Rules of the Corporation.
- c. After appointment, the Executive shall be kept under probation for a period of one year. This period will be counted towards normal increment, leave & seniority. On successful completion of probation, the Executive shall be confirmed in their respective grade as indicated above. The probation period can be extended for a further period of six months, if necessary.
- d. Scope for promotion: The promotion of executive in OMECL shall be guided by the existing OMC R & P Rules for Executives-2012 till implementation of Recruitment and Promotion Rules of OMECL.
- e. Candidate after recruitment can be posted in any establishment of **OMECL**.
- f. The **OMECL** Service is not pensionable.

### 2. ELIGIBILITY CRITERIA

SI No.	Name of the post	Basic Qualification	Minimum Post Qualification Experience	Scale of Pay, Initial Basic Pay & Level	Maximum age as on 28.02.2022
1	General Manager (Exploration)	M.Sc. Degree in Geology or Applied Geology or M.Sc. Applied Geology (5 years Integrated Programme) from recognized University.	<p><b><u>The Role:</u></b></p> <p>(i) General Manager will coordinate and supervise all exploration activities on the Company's Projects.</p> <p>(ii) Develop and maintain a safe workplace. Ensure all reporting requirements are met and compliance with legislated workplace safety laws.</p> <p>(iii) Develop the exploration team to ensure timely evaluation of the tenements. Manage all exploration activities; land tenure and exploration permit management in a timely manner. Implement and develop company standards, policies and best practices.</p> <p>(iv) Develop exploration models and plan</p>	<p>₹1,27,100/- to 2,16,300/-</p> <p>Initial Basic Pay- <b>₹ 1,38,800/-</b> (Cell 4, Level-16 of Pay Matrix)</p>	Not above <b>55</b> years

			<p>exploration programmes to satisfy the objectives.</p> <p>(v) Develop, review and manage budgets. Generate new projects and help select new targets. Evaluate and recommend mineral resource potential acquisitions.</p> <p><b><u>Experience</u></b></p> <p>(i) Should have at least <b>20</b> years of post-qualification experience in Greenfield/ brown field Exploration, planning, designing and implementation of exploration projects, QA/QC of exploration projects resource modelling target generation, resource modelling and estimation across wide range of deposit etc. and be familiar with UNFC for minerals resource estimation.</p> <p>(ii) Should have worked at least 5 years in Metalliferous Mines &amp; acquainted with Mine Planning, Pit- designing , Grade Control, Preparation of Mine Plan for IBM.</p> <p>(iii) Should have thorough knowledge on Global &amp; Indian exploration trends.</p> <p>(iv) Comprehensive integration of multi-scale exploration datasets remote sensing, geological, geophysical, geochemical, drill hole data for generation of promising targets leading to detail exploration.</p>	
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**Note :-**

- The qualifications prescribed for above post must have been obtained through regular course. Equivalent Qualification, Qualification obtained through Correspondence Courses shall not be considered.
- Trainee period will not be considered for calculation towards experience.
- Post qualification experience will be counted from the date of passing of essential qualification.

### **3. HOW TO APPLY**

- Application Form at Annexure-I shall be downloaded from OMECL website: <http://omecl.in> to be filled up by candidate after carefully reading the eligibility criteria prescribed for the post.
- The applicant should affix recent colour passport size photograph at top right side of the application form.
- The applicant must attach self-attested copy of mark sheets / certificates/documents from HSC / 10<sup>th</sup> onwards towards proof of qualification, age, mark secured, caste, experience etc. along with the application form. In case a degree is based on semester pattern, then the candidate needs to submit the mark sheets of all semesters including the final mark sheet of the final semester. Further, in support of any qualification if the marking is CGPA based, then, the candidate needs to submit the proof of CGPA to Percentage conversion formula against the qualification.
- For past experience the candidate must attach offer of appointment, appointment order, promotion order, relieve order, experience certificate, pay slip of last month of each and every company where he had worked.
- For present employment the candidate must attach offer of appointment, appointment order, promotion order, pay slip of last 3 months, experience certificate etc.
- The Candidates already employed in Govt./Semi-Govt./Central PSU/State PSU shall submit '**No Objection Certificate**' issued by their present employer at the time of Personal Interview.
- The application in the prescribed form shall be accompanied with a one page write up on "**Why I consider myself suitable for the Role**" along with statement of purpose.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect shall be rejected.

### **4. SELECTION METHODOLOGY**

- Eligible candidates will be short-listed in the following manner;  
Out of total 100 marks, 70 marks assigned for shortlisting eligible candidates in the following manner  
Base career-50 marks, Higher Education -10 marks,  
Experience -10 marks.  
02 (two) marks shall be given for every additional relevant higher qualification subject to a maximum of 10 (ten) marks.  
02(two) marks shall be given for every year of additional relevant experience over and above the required experience subject to a maximum of 10 (ten)marks.

**Weightage shall be given for shortlisting the candidates having higher relevant qualification and/or relevant industry experience as per the above criteria.**

- Total marks for Personal Interview is 30.
- Eligible candidates will be short-listed and called for personal interview as per the following ratio fixed by the Management.  
1:7 for single vacancy.
- The eligible employees of State PSU / Central PSU may apply through proper channel.
- The shortlisted candidates will be called for to produce original certificates towards proof of age, qualification and marks from HSC / 10<sup>th</sup> onwards, caste, etc. for the purpose of verification prior to personal interview.

- The final selection will be made on the basis of score secured in base career, higher education, additional experience and in Personal Interview of short-listed candidates considering the vacancies as well as requirement.
- Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates & no claim will arise for appointment, if vacancies are not filled due to unsuitability/in sufficient number of candidates.

## **5. GENERAL CONDITIONS**

- Candidates are requested to visit the website <http://omecl.in> at regular intervals for any notification, news, updates, results etc. relating to recruitment.
- At any stage of recruitment process if it is found that the candidate has furnished false or incorrect information then the candidature /appointment of the candidate is liable to be cancelled.
- Canvassing in any form will be viewed adversely & may lead to disqualification.
- Finally selected candidates shall have to produce the required documents at the time of joining at respective places of posting as in accordance with the provisions of OMC R&P Rules for Executives-2012 till framing and implementation of Recruitment & Promotion Rules of OMECL.
- The decision of **OMECL** Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- Any dispute arising in this connection will be subject to jurisdiction of appropriate Courts Bhubaneswar / Cuttack.

Interested eligible candidates are requested to fill up the application format & submit the same duly filled in **by 28.04.2022 (Thursday) positively**. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

**Sd/-**  
**GENERAL MANAGER**  
**Odisha Mineral Exploration Corporation Ltd**  
3<sup>rd</sup> Floor, Bayan Bhawan, Unit -3,  
Pandit Jawaharlal Nehru Marg,  
Bhubaneswar -7510001

**ODISHA MINERAL EXPLORATION CORPORATION LTD**  
**APPLICATION FORMAT FOR RECRUITMENT**

1. Post applied for: .....
2. Advt. No & Date: .....
3. Full Name (In capital) : .....
4. Father's /Husband's Name : .....
5. Date of Birth : .....  
(As recorded in HSC or equivalent exam)(Attach copy of certificate)
6. Age as on **28.02.2022**: .....
7. Gender :.....
8. Category :.....
9. Marital status: (Married/Un-married).....

Affix recent  
coloured passport  
size photograph.

10. Address (with PIN code):

Present Address

Permanent Address

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11. Contact details: (a) Phone.....  
(b) e - mail .....

12. Qualification: (10<sup>th</sup> onwards) (Attach copy of certificates).

Sl. No.	Exam passed/ discipline	Name of the Board / University / Institute	Duration of course	Whether Regular course (Yes/ No)	Date , month &Year of Passing	Maximum marks	Marks obtained	% of Marks/ CGPA*

(\*In case of CGPA/grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/Institute)

13. Post Qualification Experience (Attach copy of certificates as mentioned below) :

Sl. No.	Name & address of Organizations worked	Post held	Scale of pay	Basic pay	Duration of Experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/specific nature of work/duty performed. If required, separate sheet may be attached.
					From	To		

14. Whether applied earlier in OMECL, if yes, please mention the posts applied for.....

15. No. of months /days required to join, if selected:.....

DECLARATION

I .....Son/Daughter /Wife of....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/ terminated without any notice to me.

(SIGNATURE IN FULL)

PLACE:.....

NAME:.....

DATE: .....

Documents/Certificates Attached (Please put √ mark) :-

- 1) 10<sup>th</sup> Certificate
- 2) 10<sup>th</sup> Marksheet
- 3) +2/ Intermediate Certificate
- 4) +2/ Intermediate Mark sheet
- 5) Degree Certificate
- 6) Degree Marksheet
- 7) PG Degree / Diploma Certificate
- 8) PG degree / Diploma Mark sheet
- 9) Caste/SC/ST/ SEBC Certificate, if applicable
- 10) Proof of CGPA to Percentage conversion formula
- 11) Experience Certificate (s), offer of appointment, appointment order, promotion order, relieve order, pay slip for last month/months etc.
- 12) Any other relevant certificate