

Gandhi Odisha Balashram (Child Care Institution)

Garadpur, Via :-Madhabanagar, Dist.- Bhadrak-756181(Odisha)

Advt no: 710

27, 11, 21
Date: 26-11-2021**ADVERTISEMENT**

Gandhi Odisha Balashram, Garadpur, Dist-Bhadrak invites application from the interested eligible candidates for engagement in the vacant posts in the Child Care Institution (CCI).

The post are purely temporary and contractual in nature and remuneration/honorarium will be paid as per the norms of ICPS and other details of each post are available in the website of the organisation www.bhadrak.nic.in under the caption "Advertisement" candidates are to apply through Online(Google form) (<https://bit.ly/324mshO>) and also send a printed hard copy of application & its enclosures to the above address through speed post/ registered post only on or before Dt- 15-12-2021, (05.00PM).

Rc Hal

Sd/-Secretary
Gandhi Odisha Balashram

DETAILS OF CONTRACTUAL ENGAGEMENT

Applications are invited from eligible suitable candidates in the prescribed Online both (Google E form & Hard Copy) application form for the following posts. The decision of the selection committee regarding engagement of staffs in Gandhi Odisha Balashram is final.

Applicants must have essential qualifications, age etc. the candidate should possess basic computer knowledge; good working knowledge in oriya will be an added advantage.

Eligible candidates may submit their applications complete in all respect to the online Google form <https://bit.ly/324mshO> latest by **15-12-2021, 5.00 PM**. Candidates are advised after submission of online application one set of hard copy is to be sent in the address Secretary, Gandhi Odisha Balashram, Garadpur, Bhadrak -756181 for verification.

Applications received after the due date will be rejected.

Details of dedicated professional staffs are to be engaged as follows.

Sl no	Name & address of the Child Care Institution	Name Posts	Number of vacant positions	Age Limit in years
1	Gandhi Odisha Balashram, At: Garadpur, Bhadrak	Counsellor	1	21-45
2		Paramaomedical Staff	1	21-45
3		House Keeper	2	21-45

Details of post wise educational qualifications, age and remuneration applicable for staffs.

Sl no	Name of Post	Age limit	Qualification	Monthly Remuneration in rupees
1	Counsellor	21-45 years	PG, preferably in Sociology, Psychology (Child Psychology or Social Science with computer skills	17,500/-
2	Paramedical staff	21-45 years	Compounder/ Pharmacist/ having diploma in ayurvedic/homeopathic/unani from the institution recognized by govt. of Odisha/India.	9,000/-
3	House Keeper	21-45 years	Under Matric	6,000/-

TOR of the staffs

Sl no	Name of Post	Job Responsibility
1	Counselor	<ol style="list-style-type: none"> 1. The Counselor shall provide counseling service to children in conflict with law/children in need of care and protection as well as their parents and families. 2. Counselor shall also help the CWC/ JJB as and when required. 3. He or She will help the superintendent in preparing CSR. 4. He/She will produce the child before the CWC. 5. He/She will prepare plan of action for social integration.
2	Paramedical staff	Provide first aid other medical aid like administration of medication as per doctors order etc.
3	House Keeper	<ol style="list-style-type: none"> 1. Maintain cleanness in the premises. 2. Ensure washing and cleaning of utensils, clothes, Bed sheets etc. 3. Sweeping and cleaning of bathrooms and boundary areas.

Process of selection:

The process selection will be made as per the instruction of Resolution no 10102-WCD-CW-MISC-0023-2020 Dated 15th September 2020 of W&CD Department, Govt. of Odisha. The recruitment to the staffs of Gandhi Odisha Balashram will be on the basis of carrier marking only as per the weight age assigned below. The decision of the recruitment committee constituted in the Gandhi Odisha Balashram regarding engagement of contractual staff of Gandhi Odisha Balashram is final without assigning any reason thereof.

Sl no	Qualification	Weight age
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post Graduation	30
5	Any other professional Course/ Training related to child Rights and its Protection or M.Phil, Phd etc	10
6	Work experience	10
Total		100

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The merit list shall be drawn up on the basis of weighted percentage marks obtained in all six categories mentioned in the above table. In case of more than one candidate has equal marks, the candidates with past experience of working in the child rights will be given preference. The decision of the Home Management Committee in this regard shall be final.

The selection committee shall make and recommend the name of 5 candidates for each position in order of preference to the management of the institution for appointment against vacant positions. The candidates scoring highest marks will be called for a verification of certificates prior to issue of appointment order. The panel will be valid for 1 year from the date of finalization.

Note: All the information relating to the above recruitment will be published in the district website i.e. (www.bhadrak.nic.in) and no personal query is to be entertained.

Terms and Conditions of the Contractual Staffs of Gandhi Odisha Balashram.

- These above posts are purely contractual and co terminus with the project.
- The staffs after engagement are not entitled to claim for regularization of job by the government.
- The staffs are also not eligible to put forth their demand before District Administration regarding hike of remuneration or for regularization.
- The Staffs who are to be engaged are the staffs of CCI.
- Continuous unauthorized absence of duties for seven days is liable for termination of job.
- The offer letter for joining of selected candidates will be issued by the Secretary, Gandhi Odisha Balashram.
- The staffs of Gandhi Odisha Balashram must have child friendly and caring attitude for the best interest of the child.
- The age of the candidate must be within 21 to 45 years of age as on 1st January 2021 .
- The candidates after engagement will sign an agreement regarding conditions of job.
- The continuance in the positions by the candidates depends on the projects or performance of the candidates.

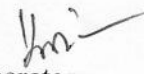
2-General abilities for the above posts.

- i. Shall be citizen of Odisha
- ii. Shall have good moral character.
- iii. Shall be of good health, good physique, active habits and far from any organic defects or bodily deformity(not applicable for person with disability)
- iv. Must be able to speak , write, read Odiya(a) Passed language test in Odiya equivalent to middle school standard of (b) HSC or equivalent or above or (C)Passed as language subject in the final examination of Class VIII or above or (d) Passed a test in Odiya in M.E School by the education Department of the State Government.
- v. Shall possess the requisite qualification as shown above.

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3: Documents to be attached with the online application form:

- a) Self attested photocopy of Secondary, HSC, Graduation, Post graduation or any other professional qualification certificate and mark sheet.
- b) One recent self attested color photograph (3.5/4.5 size) should be affixed to the application form.
- c) Certificate of experience issued from previous employer.
- d) Self declaration regarding non involvement in any criminal activities especially child related offences.
- e) Vote ID card or Aadhar card as proof of identity.

Fr 
Secretary

Gandhi Odisha Balashram,
Bhadrak

Application Form

Name of the post applied for (Separate applications for specific posts)		Passport Photo	
Applicant's Name (In Block Letters)			
Address for Correspondences		Permanent Address	
Mobile Number	E-mail ID:-		
Date of birth	Sex	Marital Status	
Mother's Name	Father's Name		
ID proof	Voter ID or Aadhar Card(*Please attach any one of the above mentioned ID proof)		

Educational Details - Attach photocopies of certificates & Mark Sheets

Qualification	Name of Qualification Awarded	Duration		College/University	Subject/Specialization	% / Grad / Division	Full time / part Time / Distant Learning
		From	To				
Matriculation							
+2							
Graduation							
Post-Graduation							
M.phil/P.hD							

Employment Details (previous)- Attach photocopies of Experiences Certificate

Name of Organization	Designation	Key Responsibilities Handled	Period	
			From	To

Current Employment- Attach proof of current Employment Details

Name of organization	Designation	Key Responsibilities Handled	Work From
Computer Literacy			
Package/Application		Details of Exposure/Proficiency	
Language Proficiency:			

Declaration

I hereby declare that that the above mentioned information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted

Date:

Place:

Full Signature of Applicant

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