



ODISHA PUBLIC SERVICE COMMISSION

ADVERTISEMENT No.15 OF 2021-22

Recruitment to the posts of Odisha Education Service Officers in Group-B under School & Mass Education Department.

WEBSITE - <http://opsc.gov.in>

Online applications are invited from the candidates through the Proforma Application Form to be made available on WEBSITE (<http://opsonline.gov.in>). The link for **registration/re-registration** and payment of examination fee shall be available from **12.11.2021 to 10.12.2021** (*Note:18.12.2021 is the last date for submission of Registered Online Application*) for recruitment to **160 (One hundred sixty)** posts of **Odisha Education Service Officers in Group-B** under School & Mass Education Department in the scale of pay of Rs.44,900/- in Level-10, Cell-01 of Pay Matrix of ORSP Rules, 2017 with usual Dearness and other Allowances as may be sanctioned by the Government of Odisha from time to time. The posts are temporary and likely to be made permanent.

2. VACANCY POSITION: As per requisition filed by the School & Mass Education Department, Government of Odisha, the vacancy position along with reservation thereof is given below:-

Sl. No.	Category	No. of vacancy
1.	Un-reserved (UR)	83 (28-w)
2.	Socially & Educationally Backward Classes (SEBC)	15 (05-w)
3.	Scheduled Caste (SC)	26 (09-w)
4.	Scheduled Tribe (ST)	36 (12-w)
	Grand Total	160(54-w)

- (a) Out of the total 160 nos. of vacancies as mentioned above, 05 nos. posts are reserved for Ex-servicemen category, 02 nos. posts are reserved for Sports Person and 06 nos. of posts are reserved for Persons with Disabilities (PWD) whose permanent disability is 40% and more.
- (b) The Physical requirements and functional classification of Persons with Disabilities (whose permanent disability is 40% or more) are given below -

Physical Requirements	Categories of disabled suitable for the job
Code: S, H, SE, F & RW	Code: OL, OA, LV, BL, PD
Note-[S-work performed by sitting (on bench or chair), H-work performed by hearing/speaking), SE-work performed by seeing, F-work performed by manipulating (with fingers), R&W-work performed by reading and writing.]	Note-[OL-One leg affected (R or L), OA-One arm affected (R or L)-(a)impaired reach; (b)weakness of grip; (c)ataxic, LV-Low vision, BL-Both legs affected but not arms (Mobility not be restricted), PD-Partially deaf(with suitable aid)]

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- (c) In case of non-availability of eligible/ suitable women candidate(s), the unfilled vacancies shall be filled up by eligible/suitable male candidate(s) of the same category.
- (d) The exchange of reservation between Scheduled Caste & Scheduled Tribe will not be considered.
- (e) The number of vacancies to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

3. AGE:

A candidate must have attained the age of 21 (twenty one) years and must not be above the age of 32 (thirty two) years as on the 1st day of January 2021 i.e. he/she must have been born not earlier than 2nd January, 1989 and not later than 1st January, 2000.

Provided that the upper age limit shall be relaxable by five (5) years for candidates belonging to Scheduled Caste, Scheduled Tribe, Socially & Educationally Backward Classes(SEBC), Women and Ex-Servicemen and by ten (10) years for Persons With Disabilities whose permanent disability is Forty percent (40%) and more.

Persons with Disabilities belonging to SC/ST/SEBC categories are eligible for age relaxation benefits of 15 years.

Provided that, a candidate who comes under more than one category, he/she will be eligible for only one age relaxation benefit, which shall be considered most beneficial to him/her.

SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

Date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted by the Commission.

4. EDUCATIONAL QUALIFICATION:

A candidate must possess the following educational qualifications :

(i) A candidate must be a Bachelor's Degree in Arts or Science or Commerce with Master's Degree in Education with basic knowledge in computer application;

OR

(ii) Master's Degree in Arts or Science or Commerce with Bachelor's Degree in Education with basic knowledge in computer application;

OR

(i) Integrated B.A. (Hons.), B.Ed. Or B.Sc. (Hons.), B.Ed. from a Regional College of Education with Master's Degree in Arts/Science with basic knowledge in computer application.

Candidates possessing academic qualifications from institutions/Boards/Universities outside the state must have obtained Certificate of Affiliation of their institution to a recognized Board/University and Certificate of equivalence accorded by the Universities of Odisha to the qualification from the said institution and Board/University to which it is affiliated.

Candidates possessing training qualifications from institutions/Boards/Universities outside the state must have obtained –

- (a) Certificate of Affiliation of their institution to a recognized Board/University.
- (b) Certificate of equivalence accorded by the universities of Odisha to the qualification from the said institution and university to which it is affiliated.
- (c) Document showing recognition of the institution and the course by the NCTE.

5. EXAMINATION FEE:

A candidate is required to pay a non-refundable and non-adjustable fee of **Rs.500/- (Rupees five hundred) only**. Candidates belonging to Scheduled Caste and Scheduled Tribe of Odisha and Person with Disability (whose permanent disability is 40% and more) are exempted from payment of this fee.

The candidates are required to make Online payment of applicable Examination Fee(s) through OPSC portal using Debit Card/Credit Card /Net Banking facilities and other financial instruments enlisted in the Payment Page/Gateway of the Odisha Government Treasury Portal. The fee(s) paid shall neither be refunded under any circumstances nor can be adjusted or held in reserve for any other examination or recruitment.

6. METHOD OF SELECTION:

The selection of candidates for recruitment to the posts shall be made on the basis of **written examination and Viva Voce test**.

- (a) The written examination will consist of three papers, one each on General English, General Knowledge and Education. Each paper will be of two hours duration. The candidates are required to answer the papers in English unless otherwise directed. The details of syllabus and marks for the various papers are set out in the Annexure (enclosed).
- (b) The candidate who secure such minimum qualifying marks in the written examination as may be fixed by the Commission, will be called to appear at the Viva Voce test for 150 marks.

7. PLACE OF EXAMINATION:

The written examination shall be held at Cuttack. It may also be held at Bhubaneswar/ Balasore/Berhampur/Sambalpur depending on the number of candidates from the respective zones.

The candidates are to mention their choice of Examination Zone at appropriate place in the online application form.

8. OTHER ELIGIBILITY CONDITIONS:

- (i) A candidate must be a citizen of India;
- (ii) A candidate must be able to read and write Odia and have –
 passed HSC Examination conducted by Board of Secondary Education, Odisha or any equivalent examination with Odia as a language subject, i.e. First/Second or Third language, or
 passed +2/Higher Secondary Examination conducted by Council of Higher Secondary Education, Odisha with Odia as an examinable subject, or
 passed Odia Examination of HSC/10th Standard conducted by B.S.E., Odisha.

- (iii) The candidate must have good character and satisfactory antecedents as revealed by the Police Verification;
- (iv) The candidate must have sound health/good physique, active habits and free from organic defects or bodily/mental infirmity;
- (v) A candidate, who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;
- (vi) He must possess a good character as certified by two responsible citizens of India, one of whom must be a Government Servant not below Group-‘B’ service;
- (vii) If a candidate has at any time been debarred for a certain period/chance(s) by the Odisha Public Service Commission or other State Public Service Commission or U.P.S.C. from appearing at any Examination/Interview, he/she will not be eligible for such recruitment for that specified period/chance(s);
- (v) Government servants, whether temporary or permanent, are eligible to apply provided that they possess the requisite qualification and are within the prescribed age-limit as provided under Para-3 and 4 of this advertisement. **They must inform their respective Head of Offices in Writing regarding submission of their application for this recruitment and obtain ‘No Objection Certificate’;**
- (vi) **Only those candidates, who fulfil the requisite qualification & are within the prescribed age limit etc. by the closing date of submission of online application, will be considered eligible;**
- (vii) Every candidate selected for appointment shall be examined by the Medical Board. A candidate, who fails to satisfy the Medical Board, shall not be appointed.

9. IMPORTANT POINTS:

(i) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself /herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;

(ii) The provisions of the Odisha Conduct of Examination Act 1988 (Odisha Act-2 of 1988) are applicable to the examination conducted by the Odisha Public Service Commission;

(iii) **Online applications submitted to OPSC if found to be incomplete in any respect are liable to rejection without entertaining any correspondence with the applicants on that score;**

(iv) **Admission to the examination / Viva Voce test will be provisional. If on verification at any stage before or after the written examination / Viva Voce test, it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be liable to rejection. Decision of the Commission in regard to eligibility or otherwise of candidate shall be final;**

(v) This advertisement should not be construed as binding on the Government to make appointment.

(vi) **Concessions meant for S.T., S.C. and SEBCs by birth are admissible to the Scheduled Tribe , Schedule Caste and Socially Educationally Backward Classes of Odisha only;**

(vii) All persons appointed under the Government of Odisha on or after 1st January 2005 shall not be eligible for pension as defined under sub-rule(1) of Rule-3 of the Odisha Civil Service (Pension) Rule,1992; but shall be covered by the new structured defined contributory Pension Scheme in accordance with the Odisha Civil Services (Pension) Amendment Rules,2005.

(viii) **Any misrepresentation or suppression of information by the candidate in the online application, will result in cancellation of his/her candidature or penalty, as decided by the Commission be imposed on the candidate;**

(ix) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the service;

(x) A candidate who claims change in his/her name after having passed the High School Certificate Examination or equivalent examination, is required to furnish copy of the publication of the changed name in local leading daily news paper as well as copy of notification in the Odisha Gazette in support of the change of his/her name;

(xi) Candidates are requested to furnish certificates of character and conduct from the Principal/Proctor/Dean or Professor in charge of a department of Teaching of the College or University in which he/she last studied;

(xii) These posts are permanent. The appointment can be terminated as per the provisions contained in the O.C.S.(C.C.&A.) Rules, 1962;

(xiii) No request for withdrawal of candidature will be entertained under any circumstances.

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10. CERTIFICATES/DOCUMENTS TO BE ATTACHED:

Candidates those who are called for the Viva Voce test will be required to bring with them the hard copy of online application form along with copies of certificate, mark sheets etc. and originals of the same for verification prior to the date of Viva Voce test which will be notified later on in due course, failing which he/she shall not be allowed to appear at the Viva Voce test. **The candidates are required to mention on copy of each document "Submitted by me" and put their full signature & date on the same.**

- (i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board /Council;
- (ii) B.A./B.Sc./B.Com Degree/+3 Arts/+3Sc./+3 Commerce Degree certificate issued by recognized University;
- (iii) Masters Degree certificates issued by recognised University in concerned subjects;
- (iv) B.Ed. or equivalent Degree recognized by the National Council for Teacher Education, New Delhi as equivalent with B.Ed. from recognized University;
- (v) Mark-sheets in support of all the aforesaid Examination (H.S.C. to Master's Degree and B.Ed.) passed including fail marks, if any, issued by the concerned Board/Council/ University;
- (vi) Document indicating the recognition of the B.Ed. Institution/College by the NCTE;
- (vii) Three recent passport size photographs (unsigned & unattested) which has been uploaded with Online Application Form;
- (viii) Caste Certificate **by birth** in support of claim as S.T./S.C./S.E.B.C. whichever applicable;
- (ix) Required Odia pass certificate from the Board of Secondary Education, Odisha indicating Odia as a language subject equivalent to M.E. School Standard or a certificate from the Principal /Headmaster of the school indicating that the candidate has passed Odia in M.E. Standard, if not passed Odia as a subject in the High School Certificate/equivalent examination;
- (x) If a candidate claims to possess qualification, equivalent to the prescribed qualification, the rule/authority (With number and date) under which it is so treated, must be furnished with the printout/hardcopy of the online Application;
- (xiii) **Candidates claiming to be belonging to ST/SC/SEBC Category of Odisha by birth are required to submit copy of the relevant Caste Certificate as mentioned in their online application form and issued by the competent authority in the prescribed form. Candidates of SEBC category (other than Creamy Layer) must submit copy of Caste Certificate issued by the competent authority within the last three years from the date of issue of the advertisement.**

The competent authorities are:- District Magistrate/Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar/Additional Tahasildar of Government of Odisha;

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(ii) Women candidates belonging to S.C. /S.T. /S.E.B.C Categories are required to submit Caste Certificates by birth showing "daughter of". Caste Certificates by virtue of marriage (i.e. showing "wife of") will not be accepted.

(iii) O.B.C. CERTIFICATES WILL NOT BE ACCEPTED IN LIEU OF S.E.B.C. CERTIFICATES.

(iv) Community (Caste status) once mentioned by the candidates shall not be changed under any Circumstances.

Ex-Servicemen are required to attach copy of Discharge Certificate issued by the Commanding Officer of the Unit last served. They must submit an affidavit undertaking that he/she has not been appointed against any civil post after retirement from military service, wherever applicable;

(vi) Basic knowledge in Computer Application, if any.

NOTE 2: Degree Certificate, Caste Certificate, Odia Test Pass Certificate, Discharge Certificate of Ex-Serviceman and Identity Card of physically Handicapped Person must have been issued by the competent authority before the last date fixed for receipt of applications.

11. GROUNDS OF REJECTION OF APPLICATION:-

Applications of candidates will be rejected by the Commission on any of the following grounds:-

- (a) In-complete online application form.
- (b) Non-submission of hard copy of online application form at the time of verification of original documents.
- (c) Age limit of candidate not coming under Para-3 of Advertisement
- (d) No required educational qualification as provided under Para - 4 of Advertisement.
- (e) Not furnished copies of certificates/documents as provided under Para-10 of Advertisement.
- (f) Odia Test pass evidence not furnished as required under Para-8(ii) of the Advertisement.
- (g) Non-payment of examination fee, (wherever applicable), as provided under Para-5 of Advertisement.
- (h) Submission of wrong information / false information about qualification / Age / O.T. Pass evidence / Category Status (ST/ S.C. /PWD /Women etc.).
- (i) Suppression of facts / information about eligibility, if any.
- (j) Any other ground as per the decision of the Commission.

N.B:- APPLICATION / CANDIDATURE OF A CANDIDATE SHALL BE REJECTED AT ANY STAGE OF RECRUITMENT PROCESS, WHEN DISCREPANCY IS NOTICED /DETECTED.

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12. HOW TO APPLY:

- (a) Candidates must go through the details of this Advertisement available in the Website of OPSC before filling up online application form.
- (b) Candidates must apply online through the concerned Website of the OPSC <http://opsc.gov.in>. Applications received through any other mode would not be accepted and summarily rejected.
- (c) **Before filling up the online application form, the candidates must go through the following documents available at OPSC portal.**
- (d) The online application form is automated and system driven and will guide the candidate seamlessly in filling the application. The requisite options shall be enabled and information shall be asked as per data furnished by the candidate. Before filling up the information, ensure that accurate information is fed, for edit option is limited and on confirmation there is no scope for further edit even if wrongful entry has been made while filling up application.
- (e) Candidates are requested to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left Hand Thumb Impression(LTI) in the online application form. Uploaded photograph, Specimen (full) signature and LTI must be clearly identifiable / visible, otherwise the application of the candidate is liable to be rejected by the Commission and no representation from the candidate will be entertained.
- (f) Candidates should keep at least **two** copies of latest passport size photograph which is uploaded to the online application form for future use.
- (g) *On successful submission of the online Registration, an unique "Permanent Public Service Account Number (PPSAN)" will be assigned to the applicant. Candidates are required to take printout of the finally submitted online Registration/Re-registration and Application and finally submitted Online Application forms and put his/her signature under the declaration for submission to OPSC along with copies of requisite certificate & documents as and when asked.*
- (h) The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid last hour rush.
- (i) *Certificate of Admission o written examination to the eligible candidates will be uploaded in the Website of the OPSC prior to the date of written examination which will be published in the Website of the Commission and Newspapers. The candidates are required to download their Admission Certificate from the Website of the Commission and produce the same at the Examination centre for admission to the written examination. No separate correspondence will be made on this score.*
- (j) "Intimation letters" to candidates for document verification & interview and "Attestation form" & " Bio-data form" shall be uploaded in the website of OPSC prior to the date of Document Verification/Interview.
- (k) Any complaint on the conduct of examination must be sent to the Grievance Wing of the Commission by e-Mail (opsc@nic.in) within 05 (Five) days of completion of the examination.

13. FACILITATION COUNTER:

To resolve any Technical problem faced in filling up of online Registration/Re-registration and Application forms, candidate may contact OPSC Technical Support over Telephone No. 0671-2304707 between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M. on any Odisha Government working days.

In case of any guidance/information on this advertisement & recruitment, candidates may go through the **FAQ** available in the website of the Commission or contact the O.P.S.C. Facilitation Counter over Telephone No. **0671-2304141/2305611 & Extn.-207** on any working day between **10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.30 P.M.**

The candidates are required to visit the website of the Commission at <http://opsc.gov.in> for detailed information about important notice, rejection of application, the date & time of Interview and also keep track of publication of various notices to the effect in the leading local daily newspapers for information.

CLOSING DATES

- (A) **ONLINE REGISTRATION/RE-REGISTRATION AND ONLINE PAYMENT OF EXAMINATION FEES SHALL BE AVAILABLE IN THE WEBSITE FROM 12.11.2021 TO TILL 10.12.2021 11:59 P.M.**
- (B) **SUBMISSION OF ONLINE REGISTERED APPLICATIONS CAN BE DONE IN THE WEBSITE FROM 12.11.2021 TO TILL 18.12.2021 (11:59 P.M.)**

NB: - THE ONLINE APPLICATION FORM IF FOUND DEFECTIVE IN ANY RESPECT ARE LIABLE TO BE SUMMARILY REJECTED.

CUTTACK

DATE - 18.10.2021


SECRETARY

ODISHA PUBLIC SERVICE COMMISSION
CUTTACK

Syllabus

Syllabus of the subjects of Competitive Examination for recruitment to Odisha Education Service (School Branch) (Group-B).

(A) **General English** : The paper will be of Graduate Degree standard carrying a maximum mark of 100, including 50 marks for an essay. The remaining 50 marks are intended to test the candidates understanding of and power to write English and the candidates thus will be required to write precis and letter on given subjects.

(B) **General Knowledge** : The paper will carry a maximum mark of 100 and will be designed to test the candidates knowledge of matters including current events and of such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include question on Indian History and Geography, which the candidates should be able to answer without special study.

(C) **Education** : The paper on Education will be of Post-Graduate standards carrying maximum mark of 150. The subjects for this paper are as follows :

A. Philosophy of Education.

- (i) Contemporary western educational thought and contemporary Indian educational thought.
- (ii) Education and society, social control, social change, process of socialization and modernization, determinants of culture, culture and education.

B. Educational Psychology.

- (a) Learning
 - (i) Nature and scope of learning
 - (ii) Theories of learning and laws of learning
 - (iii) Transfer and training
 - (iv) Motivation, functional autonomy of motives
- (b) Individual differences
 - (i) Differences due to heredity & environment
 - (ii) Types and extent of individual differences
 - (iii) Educational provision for individual differences
- (c) Intelligence – It's nature and measurement, special abilities and their measurement-tests and their administration.
- (d) Personality and its measurement
 - (i) Definitions
 - (ii) Traits of personality
 - (iii) Measurement of personality

- (e) Adjustment
 - (i) Mental health and adjustment
 - (ii) Conflict, frustrations and complexes
 - (iii) Defence mechanisms
 - (iv) Behaviour problems in schools
 - (v) Teacher's mental health

C. Educational administration and supervision

- (a) Principles
 - (i) Scope of educational administration and the factors determining it.
 - (ii) Principles of educational administration in a democracy.
- (b) Educational control and management
 - (i) Educational authorities, Central, State and Local, their organization, Powers & functions.
 - (ii) Important central agencies such as U.G.C., N.C.E.R.T., All India Council for Technical Education.
- (c) Supervision
 - (i) Concept, scope and principles
 - (ii) Objectives
 - (iii) Planning and Organization
 - (iv) Techniques
- (d) Educational Finance
 - (i) Concept, scope and principles
 - (ii) Sources of income, Central, State, Local & Private
 - (iii) Grant-in-aid
 - (iv) Educational expenditure
- (e) Planning, organization and research
 - (i) Five year plans
 - (ii) Equality of educational opportunity
 - (iii) Educational or handicapped children
 - (iv) Research in educational administration