



**DISTRICT RURAL DEVELOPMENT AGENCY  
MALKANGIRI.**

Dist: Malkangiri : 764048  
Phone No : 06861-230409  
Fax No : 06861-230279  
E-Mail : ori-dmalkangiri.nic.in

**(Advertisement for Contractual Engagement of GRS under MGNREGA)**

Advt.No. 3484/XXXIX-04/2021.MGNREGA.

Date. 13 .09.2021.

Applications are invited from the eligible candidates of Malkangiri District for engagement of 21 (**Twenty One**) no of post of Multi Purpose Assistant ((Gram Rozgar Sevaks) (GRSs)) in different Gram Panchayats of Malkangiri Dist under MGNREGA on contractual basis with consolidated monthly remuneration of Rs. 7000/- (Rupees Seven Thousand) only which may be revised with the approval of Government from time to time. The details regarding Application and submission within the date line i.e. on or before 25.10.2021 by 5.30 P.M are available in the Malkangiri District Website [www.malkangiri.nic.in](http://www.malkangiri.nic.in).


**Project Director,  
DRDA, Malkangiri**

  
**Collector-cum-CEO,  
Zilla Parishad, Malkangiri.**

Memo No. 3485/2021

Date. 13.09.2021.


Copy to the Editor, Lansed Samaj & Indian Express for information with a request to publish the above advertisement for one day at the Government approved rate of I & P.R Deptt(O).

  
**Project Director,  
DRDA, Malkangiri**

Memo No. 3486/2021

Date. 13.09.2021.


Copy submitted to the Joint Secretary to Government, P.R & D.W Department, Odisha, Bhubaneswar for information.

  
**Project Director,  
DRDA, Malkangiri**

Memo No. 3487/2021

Date. 13.09.2021.

Copy to D.I.O, N.I.C, Malkangiri for information with a request to up load the same in the District website for wide publicity.

  
**Project Director,  
DRDA, Malkangiri**



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The applications in the prescribed format dully filed in along with all relevant documents (self attested) are to be submitted in a sealed cover super scribed "**APPLICATION FOR THE POST OF MULTI PURPOSE ASSISTANT (GRS)**" in the address of Project Director, DRDA, Malkangiri, At/PO/Dist:- Malkangiri, PIN- 764048 through **Registered Post / Speed Posts** (India Post) only on or before 25.10.21 sharp by **05.30 P.M.**

**VACANCY POSITION.**

Sl. No.	Category	No.of Posts Vacant	
1	Scheduled Tribe	ST=0	S.T(W)=01
2	S.E.B.C	SEBC=0	SEBC(W)=02
3	Unreserved	U.R=07	U.R(W)=11
<b>Total</b>		<b>07</b>	<b>(W)= 14</b>

The above is a tentative vacancy list. The number of post as mentioned above may be increased or decreased subject to the vacancy arises at the time of selection.

The reservation of vacancies for PWD candidates shall be filled up as per Resolution No. 7140/SSPED, dated 05.09.2017 of Govt. in SSEPD Department, Odisha & L.No.22704 dated.05.12.2019 of Govt in P.R & D.W Department, Odisha. The Ex-serviceman & Sports person candidates shall be filled up as per Rule of Government of Odisha.

**VALIDITY OF MERIT LIST**

The final merit list will remain valid for a period of **one year** from the date of its final publication. The future vacancies will be filled up out of final merit list.

**ELIGIBILITY.**

1. **AGE:** The age of the applicant shall not be below 18 years and shall not exceed 40 years as on the 1<sup>st</sup> day of the month during which the requirement process viz. calling for application starts i.e. **September 2021 ( 01.09.2021)**. Age should be determined as per the Matriculation/HSC Certificate of the candidates.



2. **Educationl Qualification:**

- (A) The minimum qualification of the candidate should be 10+2 pass or its equivalent qualification as notified from time to time by CHSE, Odisha with Computer proficiency of "O" level and use of Odia language in Computer. Computer proficiency is only qualifying in nature and shall not count for determining the order of merit.
- (B) The candidates having qualification(s) of computer proficiency like PGDCA, BCA, MCA, M.Sc. (Computer Science) from **any Government recognized Organization/ Universities** being higher than the 'O' Level will be considered, provided such candidate fulfill all other eligibility criteria prescribed in the extant guidelines.
- (C) The candidates submitting certificates from organizations other than Government recognized Institute/ University shall not be considered.
- (D) The candidature of such PGDCA qualified candidates applying for the post of GRS, whose PGDCA certificate is obtained before completion of graduation should not be considered.

3. **Equivalent Qualification of 10+2:**

For the purpose of equivalency of Higher Secondary (10+2) examination conducted by the institutions declared equivalent by the Council of Higher Secondary Education Odisha shall be considered.

4. **Domicile:** The candidate should be a resident of Malkangiri District.

5. **CADRE :** Multi Purpose Assistant ( G.R.S) will form as a "District Cadre" post.

6. **CRITERIA FOR SELECTION OF GRS:**

i) The selection of candidates shall be strictly on the basis of marks obtained in 10+2. Marks secured in the fourth optional shall not be included.

ii) Provided that in case of two or more candidates secure the same marks without 4<sup>th</sup> optional in 10+2 or its equivalent examination, the candidate older in age as per date of birth in the HSC Certificate (within the stipulated age limit) will be placed above the younger. Further, if the age of two or more candidates is same, the candidate has passed HSC Examination earlier will be placed above the other in the select list.

**TERMS & CONDITIONS:**

- The GRS will be engaged on contractual basis for a period of one year.
- The Collector-Cum-CEO, Zilla Parishad, Malkangiri will execute an agreement with the GRS in Non-Judicial stamp paper and issue agreement paper (Contractual and coterminous with the scheme).
- Candidates need to apply in the prescribed format available at [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

- Candidates must send ink-signed application form before the last date of application.
- The authority will not be responsible for any postal delay or loss of application in transit.
- Application should be sent only through **Registered Post / Speed Post**. Applications sent in any other mode will not be accepted.
- The application form should reach in the office of Project Director, DRDA, Malkangiri, At/Po/Dist:- Malkangiri, PIN- 764048 on or before 25.10.2021 by **05.30 PM**. The applications received after due date is to be rejected.
- The Collector-cum-CEO, Zilla Parishad, Malkangiri reserves all rights to reject or accept any or all application(s) without assigning any reason thereof.
- All terms & conditions subject to change as per guidelines issued by the Govt. from time to time.
- Candidate must have Odia as MIL up to Class VII or Passed in Odia language test equivalent to ME standard conducted by BSE, Odisha, Cuttack.
- Candidate who is in employment shall furnish the copy of the no objection certificate issued by the concerned employer at the time of joining.
- If any fraudulent testimonial is detected in future action as deemed proper will be taken against him/her as per the provision of law.

#### HOW TO APPLY:

- The applicants interested for applying for the Advertised position will have to download the prescribed application form from the website available in the NIC website [www.malkangiri.nic.in](http://www.malkangiri.nic.in).
- The applicant shall send the filled in application form along with attested photocopies of the relevant certificate showing the date of birth, qualification, two nos of passport size ( 3.5 X 2.5) photograph and all other documents as per check list to the Project Director, DRDA, Malkangiri, At/PO- Malkangiri, District, Malkangiri, PIN- 764048 by **Registered Post/ Speed Post( India Post) only**.
- The application form without the signature of the candidates will be summarily rejected.
- The envelope containing the application form must be super scribed.  
((Application for the post of Multi Purpose Assistant (Gram Rozgar Sevak ))

#### SELECTION PROCESS

A Selection Committee constituted by the Collector-cum-CEO, Zilla Parishad, Malkangiri shall scrutinize and select the eligible candidates for Multi Purpose Assistant ( G.R.S).

The Selection of Candidates shall be strictly on the basis of marks obtained in 10+2. **Marks secured in the 4<sup>th</sup> Optional shall not be included.**

**Documents to be attached with Application Form of GRS are as follows:**

Sl. No	Checklist for Multipurpose Assistant ( Gram Rozgar Sevaks)
1	Signature of the Candidate on the Application Form
2.	Self Attested copy of HSC/Matriculation Certificates showing the proof of Age.
3	Self Attested copy of HSC/Matriculation Mark Sheet.
4	Self Attested copy of 10+2 Certificate.
5	Self Attested copy of 10+2 Mark Sheet.
6	Self Attested copy of Computer proficiency "O" Level and above with Odia Language, issued by the Govt. recognized Organization / Universities.
7	Self Attested copy of valid Residential Certificate issued by Tahasildar concerned.
8	Self Attested copy of Valid Caste Certificate in case of reserved category candidates issued by the competent authority not below the rank of Tahasildar / Addl. Tahasildars.
9	One self addressed envelope.
10	Two Recent self attested Passport size colour photograph.
11	PH certificate in case of disabled candidates from Competent Authority.

**IMPORTANT DATES:**

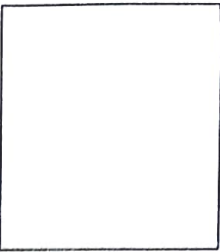
Activity	Date
Last date of receipt of ink-signed application	DT. <u>25.10.2021</u> by 5:30PM

  
Project Director,  
DRDA, Malkangiri

  
Collector-cum-CEO,  
Zilla Parishad, Malkangiri.



**ଗ୍ରାମ ପଞ୍ଚାୟତର ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦବୀ ପାଇଁ ଆବେଦନ ପତ୍ର**



୧) ଆବେଦନ କରୁଥିବା ଜିଲ୍ଲାର ନାମ :- \_\_\_\_\_

୨) ପ୍ରାର୍ଥୀଙ୍କ ନାମ :- \_\_\_\_\_

୩) ପିତା/ସ୍ୱାମୀଙ୍କ ନାମ :- \_\_\_\_\_ (୪) ଲିଙ୍ଗ

ପୁରୁଷ	ସ୍ତ୍ରୀ
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୫) ଜନ୍ମ ତାରିଖ 

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(ପ୍ରାର୍ଥୀଙ୍କ ବୟସ ୧୮ ରୁ କମ ଓ ୪୦ ବର୍ଷରୁ ଉର୍ଦ୍ଧ୍ୱ ହୋଇ ନଥିବ ) ଜନ୍ମଗତ ପ୍ରମାଣ ପତ୍ର ପାଇଁ ହାଇସ୍କୁଲ ସାର୍ଟିଫିକେଟ ସଂଲଗ୍ନ କରନ୍ତୁ

୬) ବୟସ ( ଦିନ/ମାସ/ବର୍ଷ ସୁଦ୍ଧା) \_\_\_\_\_ (୭) ଜାତି (ଜାତିଗତ ପ୍ରମାଣ ପତ୍ର ସଂଲଗ୍ନ କରନ୍ତୁ )

SC	ST	SEBC	UR
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୮) ପ୍ରାର୍ଥୀ ଶାରୀରିକ ବିକଳତା 

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 ଅକ୍ଷମତା ପ୍ରତିଶତ 

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୯) ସ୍ତ୍ରୀ ଠିକଣା \_\_\_\_\_

୧୦) ଗ୍ରାମ \_\_\_\_\_ ଗ୍ରା.ପ \_\_\_\_\_

ବ୍ଲକ \_\_\_\_\_ ଜିଲ୍ଲା \_\_\_\_\_

ପିନକୋଡ \_\_\_\_\_ ଫୋନ ନମ୍ବର \_\_\_\_\_ ଇମେଲ \_\_\_\_\_

୧୦) ବର୍ତ୍ତମାନ ର ଠିକଣା \_\_\_\_\_

\_\_\_\_\_ ପିନକୋଡ \_\_\_\_\_

୧୧)

ପରୀକ୍ଷାର ନାମ	ବୋର୍ଡ/ ବିଶ୍ୱବିଦ୍ୟାଳୟ / ସଂସ୍ଥାର ନାମ	ଉତ୍ତୀର୍ଣ୍ଣ ବର୍ଷ	ମୋଟ ନମ୍ବର	ରଖିଥିବା ନମ୍ବର ( ୪ର୍ଥ OPTIONAL ବ୍ୟତୀତ )	% ପ୍ରତିଶତ
ମାଟ୍ରିକ					
ଯୁକ୍ତ ଦୁଇ					
ଅନ୍ୟାନ୍ୟ					
କମ୍ପ୍ୟୁଟର ଦକ୍ଷତା					

୧୨) ଜାତୀୟତା \_\_\_\_\_

୧୩) ଜିଲ୍ଲାର ସ୍ତ୍ରୀ ବାସିନ୍ଦା କି? 

ହଁ	ନାହିଁ
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( ହଁ , ହେଲେ ସଂପୂର୍ଣ୍ଣ ବ୍ଲକ ର ତହସିଲଦାରଙ୍କ ଠାରୁ ପ୍ରଦାନ କରାଯାଇଥିବା ସ୍ତ୍ରୀ ବାସିନ୍ଦା ପ୍ରମାଣ ପତ୍ର ଏହି ଦରଖାସ୍ତ ସହିତ ସଂଲଗ୍ନ କରନ୍ତୁ )

**ଘୋଷଣା**

ଏତଦ୍ୱାରା ମୁଁ \_\_\_\_\_ ପିତା/ସ୍ୱା: \_\_\_\_\_ ଏହା ସ୍ୱୀକାର କରୁଅଛି

ଯେ ଏହି ଆବେଦନ ପତ୍ରରେ ଦର୍ଶାଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ ସତ୍ୟ ଅଟେ ଓ ଯଦି ଏଥିରେ ଦର୍ଶାଯାଇଥିବା କୌଣସି ତଥ୍ୟ ଭୁଲ ପ୍ରମାଣିତ ହୁଏ ମୋର ପ୍ରାର୍ଥନା ରଦ୍ଦ କରାଯିବ ଏବଂ ମୋ ବିରୁଦ୍ଧରେ ଆଇନଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।

ସ୍ଥାନ-	
ତାରିଖ	

ପ୍ରାର୍ଥୀ/ ପ୍ରାର୍ଥନୀଙ୍କ ସ୍ୱାକ୍ଷର