



**THE ODISHA STATE COOPERATIVE MILK PRODUCERS ' FEDERATION LTD.**

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of: Dy General Manager (Projects) on contractual basis.

**JOB DETAILS**

Job Name	Dy General Manager (Project)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy General Manager (Projects)
Qualification & Experience	<p>Full time B.Tech in Dairy Technology/ Dairy Engineering /Mechanical Engineering/Electrical Engineering from a recognized Institute/University.</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy project. The candidate should have minimum 10 years of experience in operation &amp; maintenance of a Dairy Plant out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled) shall be preferred.</p>
Age	Age limit for the position is 45 years as on 1 <sup>st</sup> June,2021.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly Consolidated Remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.

Key roles and Responsibility	<ul style="list-style-type: none"> <li>➤ Preparation of technical specification for dairy plant machineries, tender documents and procurement of the same.</li> <li>➤ Execute, monitor all project activities and provide status report.</li> <li>➤ Participate in project performance review meetings and discussions.</li> <li>➤ Preparation of detail project report considering requirement of milk processing/product manufacturing, planning, design etc.</li> <li>➤ Allocate appropriate resources to ensure projects are completed within given time and budget.</li> <li>➤ Facilitate sessions to effectively resolve issues, if any.</li> <li>➤ Coordinate functional meetings of personnel related to project.</li> <li>➤ Provide technical assistance to Plant Head as and when required.</li> <li>➤ Stay update with latest technology.</li> <li>➤ Update and maintain production and quality metrics of projects.</li> <li>➤ Appraise performance of the staff reporting to him.</li> <li>➤ Ensure implementation of ERP/SAP module at plant.</li> <li>➤ Arrange to provide necessary training to the project related personnel.</li> <li>➤ Any other duties assigned from time to time.</li> </ul>
Profile Summary	<p>Applications are invited from eligible candidates for the position of Dy General Manager (Projects)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a dairy project. The candidate should have minimum 10 years of experience in operation &amp; maintenance of a Dairy Plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP in a medium size Automated Dairy Project (SCADA/ PLC Controlled).</p> <p><b><u>Main Purpose:</u></b></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants. Lead multi – disciplinary team of professionals while heading the Project Division of the federation.</p> <p>Accountable for ensuring the long-term financial viability of the organization through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
Location	Bhubaneswar

Other Essential attributes and skills	<p><b>Values/ Skills/ Attributes:</b></p> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Influencing</li> <li>• Networking</li> <li>• Communication &amp; Inter personal Skills</li> <li>• Negotiation</li> <li>• Integrity</li> <li>• Commitment</li> <li>• Professionalism</li> <li>• Liasoning</li> </ul>
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed <b>“APPLICATION FOR THE POST OF DY GENERAL MANAGER (PROJECTS)”</b> which should reach the Dy. General Manager (HR), OMFED, D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before <b>05.06.2021</b>. The application along with the requisite documents can also be submitted through e-mail <a href="mailto:careers@omfed.com">careers@omfed.com</a> and <a href="mailto:omfedrecruitment@gmail.com">omfedrecruitment@gmail.com</a> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration &amp; recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p><b>Selection Process:</b> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><b>General Conditions:</b></p> <p>i) Candidates are requested to visit the website of OMFED- <a href="http://www.omfed.com">www.omfed.com</a> for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p>

	<p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final &amp; binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</p>
<b>Remarks</b>	<p><b>For more details of the position, candidates may refer the website of OMFED at <a href="http://www.omfed.com">www.omfed.com</a></b></p> <p><b>Age limit for the position is 45 years as on 1<sup>st</sup> June,2021.</b></p> <p><b>Last date for receiving application is 05.06.2021</b></p>

**ANNEXURE**

**THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.**  
**(OMFED).**  
**APPLICATION FORMAT FOR THE POST OF DY GENERAL MANAGER (PROJECT)**

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :  
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 01.06.2021 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent  
colour  
passport Size  
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :  
(b) E-Mail :

- 11) Qualification & Certification (10<sup>th</sup> towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

**Declaration**

I.....Son/Daughter/Wife of ....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full )

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)



### **THE ODISHA STATE COOPERATIVE MILK PRODUCERS FEDERATION LTD.**

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of Manager (Dairy Operation).

#### **JOB DETAILS**

Job Name	Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Manager (Dairy Operation)
Qualification & Experience	<p>The candidate should have requisite managerial competence with a <b>B.Tech in Dairy Technology/ Dairy Engineering / Food Technology</b> with minimum <b>08 years of experience</b> out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled) shall be preferred.</p> <p>OR</p> <p><b>Diploma in Dairy Technology/Dairy Engineering</b> with <b>15 years' experience</b> in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled) shall be preferred.</p> <p>Full time 2 years MBA in Business management/Production/Operation Management from a reputed institution will be considered an added qualification.</p>
Age	Age limit for the position is 40 years as on 1 <sup>st</sup> June,2021.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly Consolidated Remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility	<ul style="list-style-type: none"> <li>➤ Monitor processing, quality maintenance and dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost and at the same time give due weightage to food safety through SOP.</li> <li>➤ Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations.</li> <li>➤ Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity.</li> <li>➤ Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market.</li> <li>➤ Ensure good manufacturing practices and good hygiene practices are followed.</li> <li>➤ Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities.</li> <li>➤ Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant.</li> <li>➤ To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.</li> <li>➤ Monitoring overall costs against budget on monthly basis.</li> <li>➤ Ensure all statutory requirements of the plant timely as per rule.</li> <li>➤ Plan, supervise and monitor the work of the subordinate staff.</li> <li>➤ Monitor all mechanical &amp; electrical work related to project/dairy in coordination with project division of Corporate office.</li> <li>➤ Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance.</li> <li>➤ Identify and recommend the damaged items for disposal.</li> <li>➤ Ensure optimum utilization of the manpower working under him.</li> <li>➤ Appraise performance of the staff reporting to him.</li> <li>➤ Provide technical assistance to all Dairy Plants.</li> <li>➤ Arrange to provide necessary training to the employee of the Plant.</li> <li>➤ Ensure implementation of plant operation under ERP/SAP.</li> <li>➤ Any other duties assigned from time to time.</li> </ul>
Profile Summary	<p>Applications are invited from eligible candidates for the position of Manager (Dairy Operation)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 08 years of experience with a B.Tech in Dairy Technology/ Dairy Engineering / Food Technology and 15 years' experience with Diploma in Dairy Technology/Dairy Engineering in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p>



	<p><b><u>Main Purpose:</u></b></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
Location	Bhubaneswar
Other Essential attributes and skills	<p><b>Values/ Skills/ Attributes:</b></p> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Influencing</li> <li>• Networking</li> <li>• Communication &amp; Interpersonal Skills</li> <li>• Integrity</li> <li>• Commitment</li> <li>• Professionalism</li> </ul>
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed <b>“APPLICATION FOR THE POST OF MANAGER (DAIRY OPERATION)”</b> which should reach the Dy. General Manager (HR), OMFED, D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before <b>05.06.2021</b>. The application along with the requisite documents can also be submitted through e-mail <a href="mailto:careers@omfed.com">careers@omfed.com</a> and <a href="mailto:omfedrecruitment@gmail.com">omfedrecruitment@gmail.com</a> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration&amp; recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p>

	<p><b>Selection Process:</b> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><b>General Conditions:</b></p> <ul style="list-style-type: none"> <li>i) Candidates are requested to website of OMFED- <a href="http://www.omfed.com">www.omfed.com</a> for any notification, updates, result etc. relating to recruitment.</li> <li>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</li> <li>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</li> <li>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</li> <li>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</li> <li>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</li> <li>vii) The decision of Omfed Management will be final &amp; binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</li> <li>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.</li> </ul>
<b>Remarks</b>	<p><b>For more details of the position, candidates may refer the website of OMFED at <a href="http://www.omfed.com">www.omfed.com</a></b></p> <p><b>Age limit for the position is 40 years as on 1<sup>st</sup> June,2021.</b></p> <p><b>Last date for receiving application is 05.06.2021</b></p>

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- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :  
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 01.06.2021 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code :

Affix recent  
colour  
passport Size  
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :  
(b) E-Mail :

- 11) Qualification & Certification (10<sup>th</sup> towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC per Annum	Basic Pay/Per Month	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

**Declaration**

I.....Son/Daughter/Wife of ....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full )

Name:

Documents/Certificates Attached:

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The OMFED invites applications from eligible candidates for the position of Dy General Manager (Dairy Operation).

**JOB DETAILS**

Job Name	Dy General Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy General Manager (Dairy Operation)
Qualification & Experience	<p>Full time B.Tech in Dairy Technology / Food Technology from a recognized Institute/University</p> <p>Preference will be given to candidates with Full time 2 years MBA in Business management/Production /Operation Management from a reputed institution.</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 10 years of experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled) shall be preferred.</p>
Age	Age limit for the position is 45 years as on 1 <sup>st</sup> June,2021.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly Consolidated Remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit

Key roles and Responsibility	<ul style="list-style-type: none"> <li>➤ Monitor processing, quality maintenance and design dispatch parameters at all levels and timely corrective action during deviations and ultimately ensure quality output at minimum cost compliance of food quality SOP.</li> <li>➤ Processing of milk and milk products by monitoring of input and output of FAT and SNF to minimize solid loss during operations.</li> <li>➤ Review the working of the Plant on continuous basis and suggest measures for achieving improved productivity.</li> <li>➤ Ensure strict maintenance of the quality of milk and milk products to avoid any complaint from the market.</li> <li>➤ Ensure good manufacturing practices and good hygiene practices are followed.</li> <li>➤ Maintain industrial relation in the Plant to avoid any disturbance in the smooth functioning of the Plant activities.</li> <li>➤ Ensure strict adherence to preventive maintenance system and make efforts towards minimizing break down of the Plant.</li> <li>➤ To facilitate the requirements for ISO Audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.</li> <li>➤ Monitoring overall costs against budget on monthly basis.</li> <li>➤ Ensure all statutory requirements of the plant timely as per rule.</li> <li>➤ Plan, supervise and monitor the work of the subordinate staff.</li> <li>➤ Monitor all mechanical &amp; electrical work related to project/dairy in coordination with project division of Corporate office.</li> <li>➤ Plan and ensure the introduction of cost effective and modern techniques/technology in processing and maintenance.</li> <li>➤ Identify and recommend the damaged items for disposal.</li> <li>➤ Ensure optimum utilization of the manpower working under him.</li> <li>➤ Appraise performance of the staff reporting to him.</li> <li>➤ Provide technical assistance to all Dairy Plants.</li> <li>➤ Arrange to provide necessary training to the employee of the Plant.</li> <li>➤ Ensure implementation of plant operation under ERP/SAP.</li> <li>➤ Any other duties assigned from time to time.</li> </ul>
	<p>Applications are invited from eligible candidates for the position of Dy General Manager (Dairy Operation)</p> <p>The candidate should have requisite managerial competence and should be conversant with statutory requirements for operating a milk business. The candidate should have minimum 10 years of experience in a Milk Union or a milk producer company out of which minimum of three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled).</p>

Profile Summary	<p><b><u>Main Purpose:</u></b></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the Dairy Plants.</p> <p>Accountable for ensuring the long-term financial viability of the Dairy Plant through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
Location	Bhubaneswar
Other Essential attributes and skills	<p><b>Values/ Skills/ Attributes:</b></p> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Influencing</li> <li>• Networking</li> <li>• Communication &amp; Interpersonal Skills</li> <li>• Integrity</li> <li>• Commitment</li> <li>• Professionalism</li> </ul>
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed <b>“APPLICATION FOR THE POST OF DY GENERAL MANAGER (DAIRY OPERATION)”</b> which should reach the Dy. General Manager (HR), OMFED, D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before <b>05.06.2021</b>. The application along with the requisite documents can also be submitted through e-mail <a href="mailto:careers@omfed.com">careers@omfed.com</a> and <a href="mailto:omfedrecruitment@gmail.com">omfedrecruitment@gmail.com</a> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration&amp; recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p>

	<p><b>Selection Process:</b> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><b>General Conditions:</b></p> <ul style="list-style-type: none"> <li>i) Candidates are requested to website of OMFED- <a href="http://www.omfed.com">www.omfed.com</a> for any notification, updates, result etc. relating to recruitment.</li> <li>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</li> <li>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</li> <li>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</li> <li>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</li> <li>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</li> <li>vii) The decision of Omfed Management will be final &amp; binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</li> <li>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.</li> </ul>
<b>Remarks</b>	<p><b>For more details of the position, candidates may refer the website of OMFED at <a href="http://www.omfed.com">www.omfed.com</a></b></p> <p><b>Age limit for the position is 45 years as on 1<sup>st</sup> June,2021.</b></p> <p><b>Last date for receiving application is 05.06.2021</b></p>



**ANNEXURE**

**THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.**  
**(OMFED).**  
**APPLICATION FORMAT FOR THE POST OF DY GENERAL MANAGER (DAIRY**  
**OPERATION)**

1) Post applied for :

2) Full Name (in capital) :

3) Father's/Husband's Name :

4) Date of Birth :

(As recorded in HSC or equivalent exam) :  
(Attach copy of certificate)

Affix recent  
colour  
passport Size  
photograph

5) Age as on 01.06.2021 :

6) Sex :

7) Category :

8) Marital status(Married/Unmarried) :

9) Address with PIN Code

Present Address

Permanent Address

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.....

.....

.....

.....

.....

10) Contact details (a) Phone :

(b) E-Mail :

11) Qualification & Certification (10<sup>th</sup> towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University/ Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

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Place:

Date :

(Signature in Full )

Name:

Documents/Certificates Attached:

- 1)
- 2)
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- 5)



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The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of General Manager (Dairy Operation).

**JOB DETAILS**

Job Name	General Manager (Dairy Operation)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	General Manager (Dairy Operation)
Qualification & Experience	<p>Full time B.Tech in Dairy Technology / Food Technology from a recognized Institute/University.</p> <p>Full time 2 years MBA in Business management/Production/Operation Management from a reputed institution will be considered an added qualification.</p> <p>The candidate should have requisite managerial competence with 15 years' experience in a Milk federation/ Milk Union or a milk producer company, out of which minimum three years' experience in handling a medium size Automated Dairy Processing Unit (SCADA/ PLC Controlled) shall be preferred.</p>
Age	Age limit for the position is 50 years as on 1 <sup>st</sup> June,2021.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly Consolidated Remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.

<p>Key roles and Responsibility</p>	<ol style="list-style-type: none"> <li>1. Formulating/ implementing strategies and being accountable for achieving targets set for quality milk procurement and training.</li> <li>2. Planning, Monitoring and Evaluation of performance of major functions of the Federation.</li> <li>3. Quality Management of milk and milk products as per the legal and statutory requirements.</li> <li>4. Management and expansion of the dairy plant operations.</li> <li>5. Management of core function of Dairy Plant.</li> <li>6. Planning and Managing new projects as per the approved action plan of the OMFED.</li> <li>7. Putting in place efficient systems for ensuring efficiency and financial discipline in all operations.</li> <li>8. Ensuring high degree of accountability and ethical conduct in business operations of the OMFED.</li> <li>9. Putting in place system-for internal and external communication that ensure high standards of responsiveness.</li> <li>10. Spearheading Technological infusion across the dairy value chain for harnessing the optimum potential of Information Technology.</li> <li>11. To facilitate the requirements for ISO audit/EMS Audit/Energy Audit and ensure the audit is carried out smoothly.</li> <li>12. Ensure all statutory requirements of the Plant timely as per Rule.</li> <li>13. Liaising with State Government and other statutory bodies.</li> <li>14. Monitor all mechanical &amp; electrical work related to project/dairy in coordination with project division of Corporate office.</li> <li>15. Ensure implementation of ERP/SAP module at all plants of OMFED.</li> <li>16. Developing and motivating team members.</li> <li>17. Any other responsibility as and when assigned by the Managing Director.</li> </ol>
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Profile Summary	<p>Applications are invited from eligible candidates for the position of General Manager (Dairy Operation).</p> <p>The incumbent should be a result-oriented senior professional with minimum 15 years managerial experience in reputed dairy of which a minimum of three years' experience should be as overall in-charge of a large automated dairy processing unit.</p> <p><b><u>Main Purpose:</u></b></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants and accountable for Profit &amp; Loss for all the units.</p> <p>Lead multi – disciplinary team of professionals while heading the overall Functions of the federation.</p> <p>Accountable for ensuring the long-term financial viability of the organization through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
Location	Bhubaneswar
Other Essential attributes and skills	<p><b>Values/ Skills/ Attributes:</b></p> <ul style="list-style-type: none"> <li>• Leadership</li> <li>• Influencing</li> <li>• Networking</li> <li>• Communication &amp; Interpersonal Skills</li> <li>• Negotiation</li> <li>• Integrity</li> <li>• Commitment</li> <li>• Professionalism</li> <li>• Liasoning</li> </ul>

Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “<b>APPLICATION FOR THE POST OF GENERAL MANAGER (DAIRY OPERATION)</b>” which should reach the Dy. General Manager (HR), OMFED, D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before <b>05.06.2021</b>. The application along with the requisite documents can also be submitted through e-mail <a href="mailto:careers@omfed.com">careers@omfed.com</a> and <a href="mailto:omfedrecruitment@gmail.com">omfedrecruitment@gmail.com</a> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration &amp; recent color passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p><b>Selection Process:</b> Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p><b>General Conditions:</b></p> <p>i) Candidates are requested to website of OMFED- <a href="http://www.omfed.com">www.omfed.com</a> for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p>
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	<p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final &amp; binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.</p>
<b>Remarks</b>	<p><b>For more details of the position, candidates may refer the website of OMFED at <a href="http://www.omfed.com">www.omfed.com</a></b></p> <p><b>Age limit for the position is 50 years as on 1<sup>st</sup> June,2021.</b></p> <p><b>Last date for receiving application is 05.06.2021.</b></p>

**ANNEXURE**

**THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.**  
**(OMFED).**

**APPLICATION FORMAT FOR THE POST OF GENERAL MANAGER (DAIRY OPERATION)**

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :  
(As recorded in HSC or equivalent exam) :  
(Attach copy of certificate)
- 5) Age as on 01.06.2021 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent  
colour  
passport Size  
photograph

Present Address

.....  
.....  
.....

Permanent Address

.....  
.....  
.....

- 10) Contact details (a) Phone :

(b) E-Mail :

- 11) Qualification & Certification (10<sup>th</sup> towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)



12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC(Per annum)	Basic Pay/Per month	Duration of experience (DD/MM/YYYY )		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

**Declaration**

I.....Son/Daughter/Wife of ....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full )

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)