

71. Issue  
Sangman



ଓଡ଼ିଶା ସରକାର  
ପଞ୍ଚାୟତ୍ତ୍ୱିରାଜ ଓ ପାନୀୟଜଳ ବିଭାଗ  
Government of Odisha  
Panchayati Raj & D.W Department

ଓଡ଼ିଶା ଲୋକସେବା ଭବନ  
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No. PR-NREG-ESTT-0015-2020

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Date: 22.03.2021

**ADVERTISEMENT**

**Recruitment for the post of Specialist (Finance) under MGNREG  
Odisha Society**

**Important Dates:-**

Event	Start Date	Closing Date
Online Application	10:00 AM of 25.03.2021	05.30 PM of 11.04.2021

Applications are hereby invited, via online mode only, in the prescribed format from the eligible and prospective candidates for filling up of the post mentioned below under MGNREGS Odisha Society for a contract period of one year, which may be extended for further periods under the provisions of the Human Resource Management Manual of the MGNREGS Odisha Society subject to appraisal of their performance. The posts are purely contractual for execution of works under MGNREGS.

Sl. No.	Name of the Post	No. of Posts	Upper Age Limit	Monthly Consolidated Remuneration	Required Qualification
1	Specialist (Finance)	1	Must not be above the age of 45 (forty five) as on the 1 <sup>st</sup> of January, 2021	Rs.50,000/-	Chartered Accountant/Cost Accountant/ MBA(Finance) from any recognised University /Institution with approved Diploma on certificate in Computer Application having exposure on computerised double-entry accounting procedure

Date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/ Council will only be accepted

to ascertain the date of birth of the candidate.

**(1). Experience:-** The candidate must have **at least 5(five) years** experience in their respective field, which has relevance to the post applied for. Years of experience shall be counted only from the date the candidate has possessed the requisite qualification.

**(2). Conditions of Service:-** The Conditions of Service of the candidate, after appointment in the MGNREGS Odisha Society, shall be guided under the provisions of the Human Resource Management Manual of the MGNREGS Odisha Society and terms and conditions of the Contract to be signed with him/her.

**(3). Other Eligibility Conditions:-**

- (i) The candidate must be a citizen of India;
- (ii) The candidate shall be able to speak, read and write Odia fluently and must have –
  - a. Passed Middle School examination with Odia as a language subject; or
  - b. Passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
  - c. Passed in Odia as language subject in the final examination of Class VII or above; or
  - d. Passed a test in Odia in Middle English School Standard conducted by the School and Mass Education Department,
- (iii) The candidate must be of good mental condition, bodily health and free from any physical defect that is likely to interfere with the discharge of his duties in the service and the candidate, who after such medical examination is not found to satisfy these requirements, shall not be appointed to the service.
- (iv) A candidate, who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/ her case from operation of this limitation for any good and sufficient reasons;
- (v) A candidate who claims change in his /her name after having passed the High School Certificate Examination or equivalent examination, is required to furnish copy of publication of the changed name in local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of his/her change of name.
- (vi) Only those candidates, who fulfill the requisite qualifications by the closing date of submission of the application will be considered eligible.

**(4). How to apply:**

- a. The applicants have to go through the detailed advertisement before filling up of the online application. Candidates have to apply online using the official website "<https://application.creation.co.in>".



To fill the online application form, the candidates have to click the "Apply" tab in Home Page of the above website.

- b. The online application submitted if found to be incomplete in any respect shall be liable for rejection & no correspondence in this regard will be entertained. Candidates are advised to take a printout of the online application form and keep it with them. They are not required to send the hard copy of the online application to MGNREGS Odisha Society. The hard copy of the online application & self-attested copies of all uploaded documents, if any, along with their originals shall be produced at the time of document verification. Application received in any manner other than online shall be rejected.
- c. Applicant must have their own personal E-mail ID and Mobile/ Cell Phone Number with validity till the completion of the recruitment process for receiving all important communications relating to the recruitment process. In case he/ she does not have a valid personal E-mail ID, he/ she shall create a new E-mail ID for applying online.

**(5). Selection Procedure:**

There shall be Written Examination (MCQ type), Computer Skill Test for selection of candidates to be engaged against the posts.

**(7). Original Certificates/ Documents to be produced during verification:**

- a. Certificates and Mark sheets of qualifying examinations.
- b. Certificate of passing Odia as a language in the final examination of Class-VII from any School/ Educational Institution of Odisha or Central Government or passing test in Odia language in Middle School standard examination conducted by the School and Mass Education Department, Odisha.

**(8). Place and Date of Written Examination, Skill Test, Viva Voce:-**

The date/ time/ venue of the Written Examination, Skill Test will be communicated to the eligible candidates in due course.

**(9). Conditions of Service:-**

The Conditions of Service of the candidate, after engagement under MGNREGS, shall be guided under the provisions of the Human Resource Management Manual of the MGNREGS Odisha Society and terms and conditions of the Contract to be signed with him/her or any other guideline to be issued from time to time.

  
Mission Director,

22/3/2024  
MGNREGS Odisha Society