



Advertisement No.IIE-01/2019- 4774 /OSSC; Date: 31.12.2019

**RECRUITMENT TO THE POST OF DISTRICT CULTURE OFFICER ON CONTRACTUAL BASIS AGAINST 20 VACANCIES UNDER ODISIA LANGUAGE, LITERATURE & CULTURE DEPARTMENT, ODISHA, BHUBANESWAR**

**POST CODE-DCO/28**  
**(WEBSITE:-www.osscc.gov.in)**

**1.IMPORTANT INSTRUCTIONS:**

- **Online Applications are invited from intending candidates to fill up 20 numbers of posts of District Culture Officer under Odia Language, Literature & Culture Department on contractual basis.**

|   |  |                   |
|---|--|-------------------|
| <b>Mode of apply</b>                            | <b>Online Mode only through the website <a href="http://www.osscc.gov.in">www.osscc.gov.in</a>. No physical copy/Hard copy of the online application form need to be submitted by the applicant.</b> |                   |
|   | <b>Start Date</b>  | <b>End Date</b>   |
| <b>Online Registration</b>                      | <b>23.03.2021</b>  | <b>22.04.2021</b> |
| <b>Online Payment of Examination Fees</b>       | <b>23.03.2021</b>  | <b>22.04.2021</b> |
| <b>Closing date of Online Application form.</b> | <b>23.03.2021</b>  | <b>29.04.2021</b> |

- **Candidates must register their valid E-mail Id and Mobile no. while applying for the post and keep the same active till completion of this recruitment process to receive important messages from the Commission relating to the recruitment.**
- **Before applying for the post the Candidates must go through this advertisement uploaded in the website of the Commission and on satisfying the eligibility criteria prescribed may apply for the post through online mode only. Application(s) received through any other mode shall not be entertained by the Commission.**
- **Candidates must have passed M.A. in History from any recognized University with knowledge in Computer.**
- **The appointment will be initially on contractual basis carrying a consolidated pay of Rs.16880/- per month (for 1<sup>st</sup> year) as per Odisha Group-B Posts (Contractual Appointment) Amendment Rules, 2017 notified vide Government in GA Department Notification No. GAD-SC-Rules-0037-2017-19569/Gen dtd.12<sup>th</sup> September, 2017.**
- **Candidate must not be below 21 Years and must not exceed 32 years of age as on 1<sup>st</sup> January 2019 to be eligible to apply for the post (refer to Clause-6(a) of this Advertisement) with usual age relaxation for SEBC/SC/ST/Women/PwD/ In-Service/Ex-Servicemen candidates as per relevant rules of Govt. in force.**
- **In-service contractual candidates claiming benefits under the Contractual Appointment Rules shall have to follow the advisory notice published vide No.3568/ dtd.01.11.2019 available in the Commission's website.**

- **The candidate must submit correct data /information in the Online Application Form basing on which he/she shall be allowed to appear the examination. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the post will be cancelled forthwith.**

## **2. How to apply:-**

- a. The applicants have to go through the Detail Advertisement before filling up the online application form.
- b. Aspirants have to apply online using the official website of the Commission [www.osscc.gov.in](http://www.osscc.gov.in).
- c. All eligible candidates have to register themselves by clicking on “APPLY ONLINE” button in the Home page of the Commission’s website [www.osscc.gov.in](http://www.osscc.gov.in).
- d. Those candidates who are applying for the first time have to register for the post by clicking on “NEW USER” button shown on the screen. On submitting the registration form a User Id and Password will be generated.
- e. On clicking “New user” or “Registered User” instruction for filling up the Online Registration/ Re-registration and Application Forms shall appear on the computer screen. These instructions are to be read carefully before proceeding for filling up the Application Form.
- f. Step by step procedure for registration/filling up online application can be viewed by clicking on the link “Instruction to apply Online” available in the Home page of OSSC website. These instructions are to be read carefully before proceeding for filling up the Application form.

## **3.Pre-requisites for filling up online Application Form**

- a. Application should possess and maintain an E-mail Id and Mobile Number for accessing the OSSC web portal and to make online Registration/ Re-registration and Application Form. Candidates should keep those E-mail Id and Mobile Number active for all important communication till publication till publication of the final result of this recruitment examination.
- b. Recent Passport size **colour photograph** of the Applicant, scanned in “jpg/jpeg” format between range of 20 kbs to 100kbs shall be kept handy for uploading during Registration for the post.
- c. Full **Specimen signature & Left Thumb Impression(LTI)** of the Applicant, scanned in “jpg/jpeg” format between ranges of 20 kbs to 50kps shall be kept handy for uploading during Registration.
- d. Applicant shall keep their **certificates and Mark sheets & other documents** ready while filling in the details of the educational qualification& other claims during filling of Online Application Form.
- e. The applicant should enter the **Adhar number** in the appropriate field in the online application form.
- f. SC,ST and SEBC category candidates need to submit detail information of online caste certificate issued by the competent Authority in online application form. But if valid online caste certificate/e-caste certificate is not in possession with the candidate at the time of submission of



Online Application, he/she must fill up a **self declaration** in the format available in the online application form in the relevant field.

- g. Candidates Claiming age relaxation/reservation under “**Ex-Serviceman**” category need to upload the Ex-Servicemen Documents i.e. **Discharge Certificate/ Identity card (where in the date of entry, date of discharge and period of service rendered in Defence Forces)** etc. are mentioned in the said document. The Ex-Servicemen candidates who are going to retire within six months from the closing date of online application need to upload **No Objection Certificate (NOC)** from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces.
- h. Candidates Claiming age relaxation & reservation under “**PwD (Persons with Disabilities)**” category need to upload a valid **PwD** certificate issued online by UDID (Unique disability identification).
- i. **In-service contractual employees in Government Offices** (as per Govt. in G.A. Department Notification No.GAD-SC-Rules-0061-2013-1147/Gen dtd.17.01.2014 or G.A. Deptt. Notification No.GADSC-Rules-0009-2013/32010/Gen dtd.12.11.2013) who have completed minimum one year of continuous service prior to commencement of Odisha Group-C & D posts Contractual Appointment Rules, 2013/Group-B posts Contractual appointment Rules, 2013 and claiming age relaxation have to fill the detail information like Name of the Employer, Scheme of appointment, date of appointment, whether covered under category-I or Category-II, FD Approval (UOR NO.)/ Concurrence etc. in the online application form.

**N.B:-Candidates should ensure that the scanned Photograph, full Specimen Signature, LTI and other relevant documents must be clearly identifiable/visible, otherwise the application is liable to be rejected and no further correspondence in this regard will be entertained.**

**4. Vacancies to be filled up and reservations :**

As per requisition placed before the Commission by the Department of Odia Language , Literature & Culture, the category-wise break-up **20** number of vacancies to be filled up by this recruitment is as follows:

**4. (a) Vacancy position and reservation thereof.**

| Sl. No | Name of the Post         | Category wise Vacancy |              |      |              |              | Vacancies reserved for Special Categories |     |               |
|--------|--------------------------|-----------------------|--------------|------|--------------|--------------|---|-----|---------------|
|        |                          | SC                    | ST           | SEBC | UR           | Total        | EX-SM                                     | PwD | Sports Person |
| 1      | District Culture Officer | 03<br>(w-02)          | 04<br>(w-01) | -    | 13<br>(w-04) | 20<br>(w-07) | 01  | 01  | Nil           |

**Note:- SC- Scheduled Caste**

**ST-Scheduled Tribe**

**SEBC-Socially & Educationally Backward Classes**

**UR- Unreserved**



**EX-SM- Ex-Servicemen**

**PwD- Persons with disabilities**

**W-Women**

The PwD candidates having permanent disability not below 40% in the bench mark disability of Locomotor Disability with One leg affected (Right or Left) shall be eligible for reservation under PwD category .

4. (b) The number of vacant posts to be filled up on the basis of this recruitment is subject to change without any prior notice as per discretion of the Commission/ Government.

**5. Remuneration & Condition of Service:-**

The appointment to these posts will be initially on contractual basis carrying a remuneration of **Rs.16800/- per month(for 1<sup>st</sup> year) as per Odisha Group-B Posts (Contractual Appointment) Amendment Rules, 2017 notified vide Government in GA Department Notification No.GAD-SC-Rules-0037-2017-19569/Gen dtd.12<sup>th</sup> September,2017** and Condition of Service will be guided by the Government of Odisha Group-B Posts (Contractual Appointment) Rules, 2013 notified vide Govt. in G.A. Department Notification No.1147-GAD-SC-RULES-0061-2013/Gen dated 17<sup>th</sup> January, 2014 and other Recruitment Rules in Force.

**6. Eligibility:**

**6. a. Age:**

The minimum age for the post is 21 years and the maximum age is 32 years as on 01.01.2019. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & all Women candidates, 10 years for candidates belonging to PwD category & the total period of service rendered in defence service in case of Ex-servicemen. PwD candidates in the ST & SC category shall be entitled to **cumulative age relaxation** of ten years over & above the normal relaxation specified for the category. However, a candidate can only avail one type of age relaxation as per rule. **To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2<sup>nd</sup> January, 1987 and not later than 1<sup>st</sup> January 1998.** The persons in Defence Forces having more than six months to retire/ discharge from the forces as on the date of the submission of online application are not eligible to apply as ex-serviceman for the post. Ex-Servicemen who are going to retire within six months from the closing date of online application may apply for the post by obtaining relevant "No Objection Certificate" from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However such candidates have to submit the discharge certificate on the date of certificate verification on the date of certificate verification for considering their claims under Ex-Serviceman category.



**Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.**

**Note:** Once an Ex-Serviceman has joined the Govt. Service in civil side after availing the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. He can avail age relaxation only. However as per clause-4 of the O.M. No. 36034/2014-Estt.(Res) dt.14 August,2014 of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India, if an Ex-Serviceman applies for various posts before joining any civil employment, he/she can avail of the benefit of reservation as ex-serviceman for any subsequent employment, provided the applicant as soon as joins any civil employment, should give self declaration/undertaking to the concerned employer about the date-wise details of application for various posts for which he/she had applied for before joining. The applicant should furnish the copy of the declaration duly endorsed by his present employer on the date of Document Verification for consideration of the claim under Ex-Serviceman category.

The upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or in the State Govt. of Odisha who have completed at least one year of continuous service prior to commencement of Odisha group c & D posts Contractual appointment Rules, 2013/Odisha Group-B posts (Contractual appointment) Rules-2013. They must be less than 45 years as on 01.01.2019. They should submit the required proof from their employer for availing age relaxation as per **the advisory notice annexed to this Advertisement** during certificate verification.

(b). Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council /by an Indian University as equivalent there to shall only be acceptable to the Commission.

**6. (c) Educational Qualification:**

The Candidate must have passed Master Degree in History from any recognized University with knowledge in Computer.

**Note:-The candidate must have possessed the required qualification as on the closing date of online application form of this recruitment.**

**6.(d) General Eligibility Criteria**

In order to be eligible for appearing in the examination a candidate must satisfy the following conditions.

- (i) The candidate must be a citizen of India.
- (ii) Be able to speak, read & write Odia.



- (iii) Be of good moral character & conduct.
- (iv) Be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.
- (v) If married, must not have more than one spouse living. Provided that Government may, if satisfied that such marriage is permissible under Personal Law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.
- (vi) Candidate must have passed Middle School Examination with Odia as a language subject, or have passed High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-Language subject, or have passed in Odia as a language subject in the final examination of Class VII or above or have passed a test in Odia in M.E. School Standard conducted by the School & Mass Education Department.

**Not fulfilling any of the eligibility criteria shall render the applicant's candidature invalid & rejected.**

#### **7. Examination Fee:-**

**The candidates other than SC/ST/PwD category have to pay a non refundable examination fee of Rs. 200/- by 22.04.2021. The fees can be deposited only through online mode using Internet Banking/Debit Card/Credit card/UPI/other available payment methods linked with the online application form. Candidates are advised to keep with them the copy of the e-receipt as a token successful payment of required examination fee for future reference.**

**Applications without payment of examination fees (except SC/ST/PwD candidates) will be taken as incomplete and shall be liable for rejection.**

#### **8. Certificates / documents to be submitted at the time of certificate verification**

The certificates/documents as listed below have to be submitted in original along with self-attested Xerox copies of the same and duly ink signed the copy of the online application form during certificate verification.

- (i) HSC or equivalent pass certificate & mark sheet issued by any recognised Board/Council
- (ii) +2 Exam. or equivalent pass certificate and mark sheet from any Govt. recognised Board/Council/University.
- (iii) Degree pass Certificate & Mark sheet from a recognised University.
- (iv) Master Degree in History pass Certificate & Mark sheet from any Govt. recognised University.
- (v) Certificate relating to Computer knowledge (if any).
- (vi) Valid caste certificate issued through online mode by competent authority to get reservation/ age relaxation under SEBC/SC/ST category.
- (vii) Candidates have to submit certificate of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing a language test in Odia in final examination of Class-VII issued by Principal/Head Master of any Educational Institution duly recognised by Govt. of Odisha/ Central Govt. or other competent authority.
- (viii) Certificate of disability issued online by UDID (Unique Disability Identification Card) in case of PwD candidates with permanent disability claiming reservation for the post.

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- (ix) Candidates claiming reservation /age relaxation under Ex-servicemen category must submit Discharge certificate, identity Card & P.P.O issued by the appropriate Authority indicating there in the Date of Entry, Date of Discharge & Period of Service rendered in Defence forces.
- (x) In-Service contractual employees claiming age relaxation and contractual In-service benefits must submit a Certificate from employer as per proforma prescribed by the Commission vide the **Advisory Notice No.3568/OSSC dated 01.11.2019** annexed to this Advertisement.

**09. Plan of Examination:**

The plan, pattern, scheme and syllabus of Examination are as follows:-

| Stages of Examination. | Type of Examination      | Nos. of papers & Name of Subjects  | Marks allotted | Duration | Remarks  |
|------------------------|--------------------------|--|----------------|----------|--|
| Stage-I                | Main Written Examination | One Paper (Composite Paper)  | 150 marks      | 2 hours  | <b>Questions will be of objective type with multiple choices of answers. The examination will be conducted in Online Test (CBRE Mode). <u>There will be negative marking @ 0.25 marks for each wrong answer.</u></b> |
| Stage-II               | Certificate Verification | <b>Basing on performance in the Main Written examination candidates about 02 (two) times of the vacancies advertised from each category will be shortlisted on merit for certificate verification.</b><br>The candidate who will not attend the certificate verification his/her name will not be taken into consideration while preparing the merit list. |                |          |  |

**MAIN WRITTEN EXAMINATION**

| Computer Based Recruitment Examination (CBRE) |               | Subjects                           | Maximum mark     | Duration                 |
|---|---------------|------------------------------------|------------------|--------------------------|
| One Paper (Composite Paper)                   | <b>PART-A</b> | Odia Language                      | 15 marks         | 2 hours<br>(120 minutes) |
|   |               | General English                    | 15 marks         |                          |
|   |               | General Awareness                  | 30 marks         |                          |
|   |               | Basic Computer Skill & Application | 15 marks         |                          |
|   | <b>PART-B</b> | History & Archaeology              | 75 marks         |                          |
|   |               | <b>Total</b>                       | <b>150 marks</b> | 2 hours                  |

The questions shall be of objective with multiple type choice answers. The duration of the examination shall be of 02 hours (120 minutes). There shall be 150 questions and each question carries one (1) mark. There will be negative marking @ 0.25 marks for each wrong answer. However, no mark shall be awarded or deducted for any question left un-attempted.

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## **SYLLABUS FOR PART-A**

**Odia Language & General English:-** The questions of General English and Odia Language will be of HSC standard and will comprise of comprehension of given passage, vocabulary and usage & grammar.

**General Awareness:-** The questions of General Awareness will be such that a graduate is expected to possess knowledge in the matters of Indian Polity, Environmental Studies, General Science, Current affairs and Current events, Human Right issues and Geography of India.

### **Basic Computer Skill & Application :-**

- MS Windows: Introduction of Windows
- MS Office: MS Word, MS Power Point, MS Excel & MS Access
- Internet Usages

## **SYLLABUS FOR PART-B**

**History & Archaeology:-** Candidates are expected to find questions relating to Socio-Economic, Religious, Art-Architecture and Cultural History of the contemporary period of different regions of World, India with special emphasis on Odisha.

However, a broad outline of syllabus is indicated below:-

- World History and its broad outline of Social, Art – Architecture, Cultural ethos of different Regions.
- Ancient Indian History including Pre-Historic Period with its relevance of Socio-Economic, Cultural, Religious & Art – Architecture.
- Medieval Indian History including of Sultanate and Medieval period with broad outline of its (Socio-economic- Cultural history).
- Modern Indian History including British Rule, Freedom Movement and its (Socio-eco-Cultural panorama).
- History of Odisha with emphasis on its Socio-economic, Cultural, Art – Architecture and Religious History.

**10.CERTIFICATE VERIFICATION:-**Candidates numbering about two times of the vacancies categorywise in order of merit will be shortlisted for certificate verification. Verification of original certificates in respect of Age, Educational qualification, caste, Special category claiming age relaxation etc will be done to check the eligibility of the candidate in all respect for the post. The candidature of the candidate will be rejected who will remain absent during certificate verification. Any request for change of date of certificate verification other than the date stipulated will not be entertained under any circumstances.





### **11.Place, Date, Venue of written examination/certificate verification & admission letter**

The Date/Time/ Venue of the Main Written Examination & Certificate Verification will be informed to the candidates in the Admission Letter. The Admission Letter will also be carrying the photograph and signature of the candidate and facsimile signature of the **Secretary**. The Admission Letter will also contain instructions to the candidates which should have to be followed strictly by the candidates. Any deviation made by the candidate during the examination will forfeit his/her candidature for the post. The Admission Letters will be made available in the official website of the Commission prior to holding of the Main Written Examination and Certificate Verification. The candidates shall have to download the admission letters by accessing the Commission's website and using their '**User ID**' and '**Password**' to appear the Main Written Examination as well as Certificate Verification. The date of the written examination will be informed to candidates through a notice in the Commission's website and in local dailies. Alert message will also be sent to the candidates through their registered Mobile Number/ E mail Id. Each candidate shall have to download his/her admission letter well before the date of the examination. The candidates are advised to be in constant touch with the website of the Commission to know the updates regarding examination.

**12.SELECT LIST** :- Candidates who found suitable in certificate verification will be selected from the merit list in order of merit categorywise equal to the vacancies advertised basing on their performance in the Main written examination. The select list will be published in the website of the Commission.

#### **Note:**

- i. **The candidates are required to visit the website of the Commission '[www.osscc.gov.in](http://www.osscc.gov.in)' for detailed information about the programme of the examination other important notices etc. and also keep track of publication of various notices of this recruitment to be published in the leading local daily newspapers.**
- ii. **The candidate should furnish correct Mobile Number and e-Mail Id for sending SMS and other relevant information relating to this recruitment. The Mobile No. & e-Mail Id should remain active till completion of the recruitment process to avoid any communication gap.**

WARNING

**Mobile phone or any other electronics devices are strictly prohibited in the premises of the examination centre. The candidates are advised not to bring any such banned items to the examination centre. Any infringement of these instructions might entail debarment of the concerned candidate from the examination.**

By order of the Commission

  
Secretary

ODISHA STAFF SELECTION COMMISSION, UNIT-V, BHUBANESWAR.

Email: [orissassc@gmail.com](mailto:orissassc@gmail.com), Tel.0674-2392833, FAX-2396011

No.IIE-122 /2019 - 3568 /OSSC.,


Date:- 01.11.19

**Advisory Notice to candidates claiming benefits available to in-service contractual employees under the In-service contractual appointment Rules while applying for different posts and services of Odisha Staff Selection Commission.**

Pursuant to Rule-3,4,5 & 8 of Odisha Group-‘C’ & ‘D’ Posts (Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.32010/Gen dtd.12.11.2013, and Rule-3,4,5 & 8 of Odisha Group-‘B’ posts(Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.1147/Gen dtd.17.01.2014, it is notified that candidates while applying for different State cadre Posts and Services under Odisha Staff Selection Commission and claiming benefits available to in-service contractual employees under the above mentioned Rules are required to upload a certificate from the Employer/Appointing Authority in the format as prescribed in **Annexure-‘A’** to this Notice.

No certificate other than in the prescribed format shall be accepted by the Commission and will lead to forfeiture of the claim of the candidate to avail the benefits under the above said Rules.

By order of Commission,

  
Secretary 01.11.2019

## Annexure-A.

Format of certificate to be submitted by Contractual Employees under different offices of Government of Odisha claiming benefits under Contractual Appointment Rules-2013.

1. Certified that Ms/Mrs./Shri/Mr \_\_\_\_\_ S/O.  
\_\_\_\_\_ resident At \_\_\_\_\_  
Po \_\_\_\_\_, PS \_\_\_\_\_, Dist \_\_\_\_\_  
Date of Birth \_\_\_\_\_ has been engaged in this Office as  
\_\_\_\_\_ (post held) in Group-'B'/Group-'C' post on contractual  
basis from \_\_\_\_\_ to \_\_\_\_\_ as per this office Order  
No. \_\_\_\_\_ dtd. \_\_\_\_\_.(Copy enclosed) and has completed total  
\_\_\_\_\_ year of continuous service.

2. It is further certified that Mr./Ms/Mrs./Shri \_\_\_\_\_ has  
been engaged against the contractual posts created with concurrence of Finance  
Department vide their Order No./UOR No. \_\_\_\_\_ dtd. \_\_\_\_\_  
without following the recruitment procedure including ORV Act-1975.

OR

It is certified that the engagement of Mr./Ms/Mrs./Shri \_\_\_\_\_ is  
through Man power Service Provider Agencies i.e. \_\_\_\_\_ with  
concurrence of Finance Department vide their Order No. \_\_\_\_\_  
dtd. \_\_\_\_\_/UOR No. \_\_\_\_\_ dtd. \_\_\_\_\_

3. It is further certified that Mr./Ms/Mrs./Shri \_\_\_\_\_ has been  
engaged as \_\_\_\_\_(Post held), prior to commencement of Odisha  
Contractual Appointment Rules,2013 and he/she has not been engaged under  
Temporary Plan Scheme/Temporary Establishment/Tenure Based post in this  
office.

**Signature of Appointing Authority/Employer**  
**With seal**