


APPLICATION FORM

	PERSONAL DETAILS				Affix Photographs			
Application for the Post of (Separate applications for Specific Post)								
Applicant's Name (In Block Letters)								
Address for Correspondence			Permanent Address					
Phone/ Mobile Number			E-Mail ID					
Date of Birth (DD-MM-YY)			Sex (Tick)	Male Female	Marital Status (Please tick)	Unmarried Married		
Mother's Name			Father's Name					
Educational Details-Attach Photocopies of Certificates & Mark Sheets								
Qualification	Name of Qualification Awarded	Duration		College/ University	Subjects/ Specialisation	%/ Grade/ Division	Full time/Part Time/Distant Learning	
		From	To					
Secondary/ Matriculation								
Higher Secondary (10+2)								
Graduation								
Post Graduation								
Others								

Employment Details (Previous)—Attach Self-Attested photocopies of Experience Certificates

Name of Organization	Designation	Key Responsibilities Handled	Period	
			From	To

Current Employment—Attach Proof of Current Employment

Name of Organisation	Designation	Responsibilities Handled	Working From	Monthly Remuneration

Computer Literacy

Package/Application	Details of Exposure/Proficiency

Language Proficiency			
Language	Ability to Converse	Ability to Read	Ability to Write
English			
Hindi			
Odia			
Others (Specify)			

Referees: Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee 1	Referee 2
Name		
Address		
Organization		
Designation		
Phone/Mobile		
E-mail ID		
Your Professional Relationship with the Referee		

Declaration:

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place:

Date:

Signature of the Applicant