



UTKAL UNIVERSITY

VANI VIHAR, BHUBANESWAR -751004, ODISHA

No. Dev-I/WB-OHEPEE/25324 /2020

Date: 13/11/2020

ADVERTISEMENT FOR ACADEMIC COORDINATOR, TECHNICAL/RESEARCH ASSISTANT AND OFFICE ASSISTANT

Applications are invited for engagement of **Academic Coordinator, Technical Assistant and Office Assistant on project mode** in different Centre of Excellence (CoEs) and International office of Utkal University under World Bank-Odisha Higher Education Programme for Excellence and Equity (WB-OHEPEE). The last date application is **21st November, 2020**.

Sl.	Name of the position	Name of CoE / Office	Number of positions
1.	Technical / Research Assistant	CoE in Human Capital Development	02
		International Office	01
2.	Office Assistant	CoE in Human Capital Development	01
		CoE in Integrated Omics and Computational Biology	01
3.	Academic Coordinator	International Office	01

Educational Qualifications and emoluments

1. Technical/Research Assistant: At least second class in Master degree in the relevant disciplines with 55% marks in aggregate from a recognised University. The candidate must be less than 30 years of age on the last date of advertisement. Candidates with experiences on field work, computer, instrument and research will be preferred.

Relevant discipline for CoE in Human Capital Development: Master degree in PMIR/Management/Economics/Commerce

Relevant discipline for International office: Master degree in any stream.

Gross Emoluments: Rs. 12000/- per month.

2. Office Assistant: Minimum 12th pass with age not exceeding 25 years on the date advertisement with working knowledge of computers and office work.

Gross Emoluments: Rs. 8000/- per month.

3. Academic Coordinator: The candidate should have a Post graduate degree in any discipline from recognized university with 1st class and at least three years of Research and Teaching experience in Undergraduate /Post Graduate cadre. Skilled academic background and handling matters pertaining to International affairs/ international exposure is preferable.

Gross Emoluments: Rs. 30000 - 40000/- per months as the lowest and highest, respectively with 5% yearly increment based on satisfactory performance.

Interested candidates submit their applications with biodata and experience certificate by email only to: coordinator.wbp.uu@gmail.com on or before 21.11.2020 by 5.00 P.M. The University reserves the right to reject any or all applications without assigning any reason thereof. Applications received after due date will not be considered.

The candidates who are short-listed based on qualification and experiences will be intimated by e-mail for interview/interaction through virtual mode only

**BY ORDER OF VICE CHANCELLOR
Coordinator, IDP, WB-OHEPEE**